Malaysian Writers Society
(Persatuan Penulis Malaysia)
Registration No. PPM-008-10-06092016

Annual Report
(Term 2: September 2018 - 30 September 2020)

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An Overview

Exco
President: Gina Yap Lai Yoong  
Vice-President: Lokman Hakim Bin Abdul Wahid  
Treasurer: Anna Tan Shuh Ping  
Secretary: Lim Wan Phing

Committee
Ong Li Yuan  
Pepper Lim Kean Kheng  
Tutu Dutta A/P K.S. Dutta  
Joanne Ch'ng Yu Rou  
Syamsuriatina Binti Ishak  
Muhtadi bin Mahsun  
Diyaa Mani  
Georgette Tan Thien Gin  
Leong Chin Hsien

Membership
As of 30 September 2020, we have 96 members, of which 65 are Full Members and 31 are Candidate Members.

The MYWriters Penang Committee 2018-2020
Committee: Diyaa Mani, Wilson Khor

Society Contact Details
General Email: info@malaysianwriterssociety.org  
Website: http://malaysianwriterssociety.org/  
Facebook Page: https://www.facebook.com/malaysianwriterssociety/  
Facebook Group: https://www.facebook.com/groups/malaysianwriters/  
Instagram: @mywriters  
Twitter: @MY_Writers
# Programs & Activities (Oct 2018 onwards)

<table>
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<tr>
<th>Date</th>
<th>Event</th>
<th>Description</th>
<th>Link</th>
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<tbody>
<tr>
<td>5-Oct-2018</td>
<td><strong>Art for Grabs + KL Alternative Book Fest 2018</strong></td>
<td>The society took up a booth to sell members’ books at the Art for Grabs + KL Alternative Book Fest 2018 from 5-7 October at Publika. The project was headed by Joanne.</td>
<td><a href="https://www.facebook.com/malaysianwriterssociety/photos/a.1855295551349399/2277177732494510">https://www.facebook.com/malaysianwriterssociety/photos/a.1855295551349399/2277177732494510</a></td>
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<tr>
<td>21-Oct-2018</td>
<td><strong>NutMag Vol.3 launch</strong></td>
<td>The Penang chapter launched NutMag Vol.3, the third edition of their zine dedicated to writers originally from or based in Penang. It was held on 21 October at the Hin Pop Up Market. The launch was headed by Diyaa and Gina.</td>
<td><a href="https://www.facebook.com/events/688795071503176/">https://www.facebook.com/events/688795071503176/</a></td>
</tr>
<tr>
<td>1-Nov-2018</td>
<td><strong>Nanowrimo special offer with Common Ground</strong></td>
<td>In conjunction with Nanowrimo, the society collaborated with Common Ground, a co-working space in Ara Damansara, to offer members discounted day pass rates of RM35 instead of the usual RM50. The collaboration was headed by Tina.</td>
<td><a href="https://www.facebook.com/malaysianwriterssociety/posts/2336983039847312">https://www.facebook.com/malaysianwriterssociety/posts/2336983039847312</a></td>
</tr>
<tr>
<td>10-Nov-2018</td>
<td><strong>AGM 2018</strong></td>
<td>The second Annual General Meeting (AGM) was held at Gerakbudaya Bookstore PJ. It was chaired by Tina and attended by over 40 members. A new EXCO and Committee were elected for the 2018-2020 term.</td>
<td><a href="https://www.facebook.com/malaysianwriterssociety/posts/2363937813818501">https://www.facebook.com/malaysianwriterssociety/posts/2363937813818501</a></td>
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<tr>
<td>Date</td>
<td>Event/Activity</td>
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<td>16-Nov-2018</td>
<td>Himpunan Penulis Malaysia @ UKM</td>
<td>The society attended a town hall called Himpunan Penulis Malaysia, a UKM forum with YB Dr. Maszlee Malik. Gina attended the event and represented us as the only non-Malay language society there. The update is that Dr Maszlee will ensure the ‘dasar buku baru’ will include non-Malay language writers to make sure we receive the same privileges &amp; benefits.</td>
<td><a href="https://www.facebook.com/photo.php?fbid=10156905403019343">https://www.facebook.com/photo.php?fbid=10156905403019343</a> <a href="https://www.bookcapital.my/penulis/register/create">https://www.bookcapital.my/penulis/register/create</a></td>
</tr>
<tr>
<td>22-25 Nov 2018</td>
<td>George Town Literary Festival (GTLF)</td>
<td>The Penang chapter took up a booth at GTLF 2018 over the two-day weekend of 24 and 25 November. The project was headed by Diyaa and Wilson.</td>
<td><a href="https://www.facebook.com/malaysianwriterssociety/photos/pcb.2385275868351362">https://www.facebook.com/malaysianwriterssociety/photos/pcb.2385275868351362</a></td>
</tr>
<tr>
<td>All of 2018</td>
<td>Nu Sentral write-in</td>
<td>A write-in at Coffee Bean, Nu Sentral KL was held every Saturday from 8.30am to 1pm. It was anchored by Lokman and attendance ranges from one to ten.</td>
<td><a href="https://www.facebook.com/events/505170719989163/">https://www.facebook.com/events/505170719989163/</a></td>
</tr>
<tr>
<td>All of 2018</td>
<td>Penang weekly write-ins and critique week</td>
<td>Throughout all of 2018, Penang Writers held their weekly write-ins at LUMA from 2.30pm to 10.30pm every Monday. Critiques were held every third Monday of the month from 8pm onwards, for members to send in their work for feedback.</td>
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# Programs & Activities (2019)

*Highlighted in orange are #MYWritersFest2019 events*

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<tr>
<th>Date</th>
<th>Event</th>
<th>Description</th>
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<tbody>
<tr>
<td>13-Jan-2019</td>
<td>MYWriters Anthology launch</td>
<td>Led by Joanne, the Emerging Malaysian Writers 2018 Anthology was launched at Grizzly Cafe at Intermark Mall KL from 2-4pm. 10 out of 12 writers featured were present to read from their work. Members of the public and media were present. Read The Star’s coverage <a href="https://www.thestar.com.my">here</a> and buy a copy <a href="https://www.facebook.com/events/518820435280880/">here</a>.</td>
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<tr>
<td>(Lisa’s write-in)</td>
<td></td>
<td>This is Lisa’s second organised write-in using the #MYWriters hashtag.</td>
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</table>
| 18-Jan-2019 | Pasar Buku at LokalHouz Penang              | Led by Wilson, Penang writers set up a booth at Pasar Buku in Lokalhouz Butterworth selling members’ books and zines from 3pm-11pm together with other indie publishers in the northern region.                                                                                                                                                                                                                                                                                                                                                       | ● [https://facebook.com/lokalhouz/posts/2497599850461515](https://facebook.com/lokalhouz/posts/2497599850461515)
  ● [https://www.instagram.com/p/B7dmuJF8Q6/](https://www.instagram.com/p/B7dmuJF8Q6/) |
<p>| 16-Feb-2019 | OUG write-in                               | Led by Khor Hui Min, a write-in was held at Ginger Roots Restaurant in Taman OUG, KL from 11am-4pm for the first time, attended by four writers.                                                                                                                                                                                                                                                                                                                                                                                                       | <a href="https://facebook.com/events/811477062532410/">https://facebook.com/events/811477062532410/</a> |
| 7-Apr-2019  | Readings at KLIBF                          | Led by Joanne, the Pesta Buku Antarabangsa Kuala Lumpur (Kuala Lumpur International Book Festival) held at PWTC saw the society get a slot for reading from 2-3pm.                                                                                                                                                                                                                                                                                                                                                                                                         | <a href="https://web.facebook.com/groups/malaysianwriters/permalink/2406853786005940/">https://web.facebook.com/groups/malaysianwriters/permalink/2406853786005940/</a> |</p>
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<tr>
<th>Date</th>
<th>Event</th>
<th>Details</th>
<th>Links</th>
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<tbody>
<tr>
<td>7-Apr-2019</td>
<td>Penang Hin Bus Sunday Market pop-up</td>
<td>Led by Diyaa, the children’s books sold well this week with a need to re-stock Chickaboo. Lovelle’s Eegie the Earthworm book was a popular choice.</td>
<td><a href="https://facebook.com/events/654321258335687/">facebook.com/events/654321258335687/</a></td>
</tr>
<tr>
<td>25 Apr - 5 May 2019</td>
<td>Big Bad Wolf Kuching</td>
<td>Led by Gina, the society was present at the Big Bad Wolf Sale in Kuching, with a booth to sell society member’s books at the parking area outside of the main book sale haul. Booths were opened on both weekends, Friday to Sunday from 11am to 10pm.</td>
<td><a href="https://www.instagram.com/p/BwtBxWh-NT/">www.instagram.com/p/BwtBxWh-NT/</a></td>
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<tr>
<td>10-Aug-2019</td>
<td>Potluck picnic at Lake Gardens KL</td>
<td>Led by Joanne, Michelle and Pepper, the picnic and social gathering was held from 9am to 1pm at the Lake Gardens in KL. It was attended by 5 members.</td>
<td><a href="https://www.facebook.com/events/386556148663527/">www.facebook.com/events/386556148663527/</a></td>
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<tr>
<td>16-Sept-2019</td>
<td>Penang Writers Malaysia Day Gathering</td>
<td>Led by Diyaa, MYWriters Penang organised a special Malaysia Day gathering at CUBOPark, a pop-up open mall hangout area in Tanjung Tokong. It was a relaxing catch-up.</td>
<td><a href="https://facebook.com/events/2066028436834779/">facebook.com/events/2066028436834779/</a></td>
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<tr>
<td>#MYWritersFest2019</td>
<td>Including the festival launch in September, a total of 10 events were held throughout the months of September and October across Malaysia as part of #MYWritersFest2019.</td>
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<td>Date</td>
<td>Event Description</td>
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<tr>
<td>16-Sept-2019</td>
<td><strong>[Event #1] Festival launch @ Intermark Mall KL</strong></td>
<td>Led by Gina, the launch was held from 2-4pm beginning with a welcome speech by Gina, followed by a mass book launch featuring up to 10 writers with new publications. The writers also read, performed, and talked about their new work. The launch was in partnership with KL Diverse City and The Language House PJ.</td>
<td><a href="https://facebook.com/events/406467786893524/">https://facebook.com/events/406467786893524/</a></td>
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<tr>
<td>1-4 Oct 2019</td>
<td><strong>[Event #2] Kuching Writing Retreat</strong></td>
<td>President Gina was in Kuching with Sarawak-based committee member Georgette Tan to run our first writing retreat in East Malaysia. It was held at Singgahsana Lodge and attended by 6 writers. Led by Georgette, the event was co-organised with Wordsmiths of Kuching for What About Kuching (WAK Festival 2019). It was held at Le Cafe Rouge on Friday 4 October after the retreat, with local spoken word poets and storytellers in action.</td>
<td><a href="https://www.instagram.com/p/B1ONB6NhHRi/">https://www.instagram.com/p/B1ONB6NhHRi/</a> <a href="https://web.facebook.com/events/374813426761693/">https://web.facebook.com/events/374813426761693/</a></td>
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<td>10-12 Oct 2019</td>
<td><strong>[Event #4] Ipoh Writing Retreat</strong></td>
<td>Led by Gina, the retreat held at Majestic Tower in Ipoh was attended by 8 writers. The 3D2N retreat saw plenty of writing time, daily group sessions to make sure every writer is accountable for their writing progress. There was also time to chill, eat, rest and sleep.</td>
<td><a href="https://facebook.com/malaysianwriterssociety/photos/pcb.2590950877783859/2590949984450615/">https://facebook.com/malaysianwriterssociety/photos/pcb.2590950877783859/2590949984450615/</a></td>
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<tr>
<td>13-Oct-2019</td>
<td>[Event #5] NutMag Vol.4 zine launch in Penang</td>
<td>Led by Gina and Diyaa, Penang Writer’s annual zine was launched at Hin Bus Depot from 12-2pm. The fourth volume is themed ‘Transitions’ and a total of 8 writers read from their works published.</td>
<td><a href="https://facebook.com/events/1112507805780196/">https://facebook.com/events/1112507805780196/</a></td>
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<tr>
<td>Date</td>
<td>Event Title</td>
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<td></td>
<td>Held at BACA The Reading Room in Temerloh, Pahang, the event saw members</td>
<td><a href="https://facebook.com/events/562047737871246/">https://facebook.com/events/562047737871246/</a></td>
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<td></td>
<td>Lim Lay Koon and Heidi Shamsuddin entertain guests and children with their</td>
<td><a href="https://facebook.com/events/407292553276410/">https://facebook.com/events/407292553276410/</a></td>
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<td></td>
<td>stories. This was led by Surina, BACA owner, as a collaboration with MYWriters.</td>
<td><a href="https://facebook.com/events/728501724289171/">https://facebook.com/events/728501724289171/</a></td>
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<td><a href="https://facebook.com/events/497578207762926/">https://facebook.com/events/497578207762926/</a></td>
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<td><a href="https://facebook.com/events/2376523859343564/">https://facebook.com/events/2376523859343564/</a></td>
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<td>19-20 Oct 2019</td>
<td><strong>[Event #8] PJ Writing Workshops &amp; Talks</strong></td>
<td><a href="https://facebook.com/events/562047737871246/">https://facebook.com/events/562047737871246/</a></td>
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<td></td>
<td>Led by Tina, the 7 workshops included fiction writing by Tina Isaacs, poetry</td>
<td><a href="https://facebook.com/events/407292553276410/">https://facebook.com/events/407292553276410/</a></td>
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<td></td>
<td>by Bernice Chauly, contracts and copyright by Tina Isaacs, writing dialogue</td>
<td><a href="https://facebook.com/events/728501724289171/">https://facebook.com/events/728501724289171/</a></td>
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<td>by Dipika Mukherjee, and branding and social media and making a living as a</td>
<td><a href="https://facebook.com/events/497578207762926/">https://facebook.com/events/497578207762926/</a></td>
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<td>freelancer by Suraya Zainuddin.</td>
<td><a href="https://facebook.com/events/2376523859343564/">https://facebook.com/events/2376523859343564/</a></td>
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<td>Date</td>
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<tr>
<td>27-Oct-2019</td>
<td>[Event #10] Finale</td>
<td>Led by Gina, the finale was held at The LINC KL from 10m to 4pm. Activities include storytelling, poetry performances, readings, forums, and the annual #MYWriters Birthday bash! There were two prize ceremonies for #MYWritersPoetryPrompt2019 Prizes and #MYWriters1stLiner Prizes. There were books for sale by local publishers and self-published writers.</td>
<td><a href="https://facebook.com/events/725164314576040/">https://facebook.com/events/725164314576040/</a></td>
</tr>
<tr>
<td>30-Dec-2019</td>
<td>MYWriters Penang Year End Makan</td>
<td>Led by Anna, it was held at Nando’s Gurney Plaza and attended by about 8 writers, regular members and new friends to evaluate our writing journeys so far, what we plan to accomplish for the coming year, and plans for NutMag’s 5th anniversary special anthology to be launched in 2020.</td>
<td><a href="https://facebook.com/events/2710819225651757/">https://facebook.com/events/2710819225651757/</a></td>
</tr>
<tr>
<td>All of 2019</td>
<td>Write-in at NU Sentral, KL</td>
<td>Led by Lokman, write-ins were held every Saturday morning at 8.30am-1pm at Coffee Bean in NU Sentral Mall. The write-ins varied from 1 to 10 writers throughout the year.</td>
<td><a href="https://facebook.com/events/811477062532410/">https://facebook.com/events/811477062532410/</a></td>
</tr>
<tr>
<td>All of 2019</td>
<td>Penang weekly write-ins and critique week</td>
<td>Throughout all of 2019, Penang Writers held their weekly write-ins at LUMA from 7pm to 11pm every Monday. Critiques were held every third Monday of the month from 8pm onwards, for members to send in their work for feedback.</td>
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### Programs & Activities (2020)

<table>
<thead>
<tr>
<th>Date</th>
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<tbody>
<tr>
<td>1-Mar-2020</td>
<td>Penang Hin Bus Sunday Market</td>
<td>Led by Wilson, the quarterly booth at Hin Bus Depot's Sunday market saw local books and chapbooks by members of the society being sold, with plenty of new stock.</td>
<td><a href="https://web.facebook.com/events/636295467182370/">https://web.facebook.com/events/636295467182370/</a></td>
</tr>
<tr>
<td>23-May-2020</td>
<td>Chevening Writers Series in collaboration with MYWriters</td>
<td>Led by Anna, six writing workshops and a writing retreat in Penang were planned throughout May to July 2020 but events were postponed due to Covid-19. The workshops are now funded by Chevening and will be held from October to December 2020.</td>
<td><a href="https://nutmagzine.weebly.com/events.html#chevening">https://nutmagzine.weebly.com/events.html#chevening</a></td>
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<tr>
<td>5 June 2020</td>
<td>Signed Appeal for Financial Aid for Arts and Culture Practitioners</td>
<td>Gina, our President, was contacted to sign an appeal for financial aid for arts and culture practitioners in view of the lockdown for Covid19. The initial appeal draft did not include literature or writers. Gina insisted that the document included ‘literature’ and ‘writers’ before she signed on behalf of the society, representing 92 Society Members and 7,242 online members. She further provided a quote to be included in the press release. The appeal came through a few weeks later and Cendana, who managed the fund, included allocations for literature work and local writers.</td>
<td>Refer to appendix for the agreed/signed upon final appeal document.</td>
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<tr>
<td>Date</td>
<td>Event Description</td>
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<td>4-5 Jul 2020</td>
<td><strong>Pasar Buku at Roots Fest Penang</strong></td>
<td>Led by Anna, the two-day festival for book lovers in Malaysia will see nine major publishers and other book stores participate in activities like book launches and zine forums. Budget was approved in April but the festival has been postponed to December due to Covid-19.</td>
<td><a href="https://web.facebook.com/events/202455924193791/">https://web.facebook.com/events/202455924193791/</a></td>
</tr>
<tr>
<td>18-Jul-2020</td>
<td><strong>Wesley’s World Book Day, Penang</strong></td>
<td>Wesley Methodist School Penang (International) invited society members to read a story, recite poetry and offered a booth to sell our books. The event was initiated by Gina and taken over by Anna. Initially scheduled for 14 March, it was postponed to 18 July, and later cancelled.</td>
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<tr>
<td>All of 2020</td>
<td><strong>Penang weekly write-ins and critique week</strong></td>
<td>Throughout all of 2020, Penang Writers held their weekly write-ins at LUMA from 2.30pm to 10.30pm every Monday. The write-ins were shifted online for the duration of the MCO and resumed at reduced hours from 8.00pm to 10.00pm in June. Critiques were held every third Monday of the month from 8pm onwards, for members to send in their work for feedback.</td>
<td><a href="https://web.facebook.com/events/168805761066163/">https://web.facebook.com/events/168805761066163/</a></td>
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Financial Matters

Registration & Membership Fees

Total registrations in 2018 as at year end amounted to 20 Full Members and 30 Candidate members, with 34 Full Member renewals, 5 Candidate Member Renewals, and 1 upgrade from Candidate Member to Full Member during the year.

Total registrations in 2019 amounted to 19 Full Members and 43 Candidate members, with renewals of 28 Full Members and 6 Candidate Members.

As of 30 September 2020, the membership numbers are as follows:
- Full members – 65
- Candidate members – 31

#MYWritersFest2019

The 2019 fest earned a total of RM15,305 in fest participant and workshop fees, with a net income of RM8,272. Expenses incurred were mainly for workshop instructor fees, venue payments, travel costs, and printing of buntings and t-shirts.

Members’ Book Sales

The Society takes up booths at Hin Pop Up Market Penang on a regular basis as well as Arts for Grab in KL on an adhoc basis. The Society carries books on consignment from members at a rate of 10%. Due to the low consignment rate and low sales, the Society has made net losses as follows:

<table>
<thead>
<tr>
<th>Period</th>
<th>6 months ending 30 June 2020</th>
<th>2019</th>
<th>2018</th>
<th>Period from incorporation to 31 December 2017</th>
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<tbody>
<tr>
<td>Net loss</td>
<td>RM74</td>
<td>RM610</td>
<td>RM1,013</td>
<td>RM209</td>
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</table>

Other Income

Other projects mainly consisted of the Penang Writer’s Workshops (2017 and 2018) as well as participation in Artwave, an arts festival held in Seberang Jaya, in 2017. Participation in Artwave made a loss of approximately RM250, but opened up connections for MYWriters Penang to work with Penang Zine Fest and LokalHouz. The workshops made a net loss of RM81 in 2017 but a profit of RM669 in 2018. MYWriters Penang did not organise any workshops or attend other festivals in 2019.
In 2019, MYWriters launched the Malaysian Writers Anthology 2018. As of 30 June 2018, the Society raised RM2,088 via crowdfunding (net of Mystartr admin fees) and received membership applications from 20 Candidate Members who took advantage of the waiver of registration fees during the period.

From 1 January 2019 to 30 September 2020, MYWriters has made total sales of RM1,412 from sales of the anthology.

Bank Balances

The Society currently holds petty cash of RM187 (2017: RM242) and RM878 (2017: RM200) in its main activity hubs of Penang and Kuala Lumpur respectively.

Bank balances as at 30 June 2020 amounted to RM24,463 (30 June 2018: RM16,839) with an amount of RM275 (2018: RM427) held on behalf of members for consignment sales and various overpayments of membership fees.
Appendix
Memo & Approvals

1. **Budget request for MYWritersFest 2019.** On 21 July 2019, Gina made a budget request of RM5,000 for production and print of promo materials for MYWritersFest to the committee for approval. All approved except Pepper and Michelle. Tutu feedbacks that she would rather charge for time, transportation, communications and skills, not flyers, wall hangings and to make promo materials electronic in the future in view of the environment.

2. **MYWritersFest2020 Matters.** On 27 May 2020, Anna asked if we were going to do MYWritersFest this year, especially in view of the restriction with Covid-19. Gina suggested that the committee vote for it and there was 13 committee, each one should lead at least one event/session for the Fest to take place. Unlike before, most of the events/sessions were led by Gina. Gina also said the Fest should proceed only if at least 10 of the committee take lead and they were welcomed to propose or design their own program. Only 5 committee stepped up for it: Tutu, Diyaa, Anna and Tina, with Gina standing in for all promo and administration tasks. With that, it was decided that MYWritersFest2020 was a no go due to lack of manpower.

3. **Free membership due to Covid-19.** On 28 May 2020, Gina proposed to the committee to waive one year’s subscription for all Society Members’ fees in view of Covid-19. For all members with active subscriptions as at 1 January 2020, a one-year free membership will be added. The reason is because the Society is in a healthy financial state and can afford it, seeing that most physical programmes, book sales and art markets have been postponed for much of 2020. There was a majority vote in favour except for Tutu, who says that doing work from home is still work and we may incur expenses, but Gina reassured her that all our work is voluntary anyway and Anna assuring that we have a healthy bank balance of RM20,000. Michelle suggests half the subscription fee, but Gina reiterates that this will complicate the audits in the back end.

4. **Budget request for Penang workshop mentors.** On 24 August 2020, Anna made a budget request of RM150 per pax for a maximum of 3 mentors, who are required to be present for all sessions and act as mentors to up-and-coming writers. This is for the Chevening Writers Series in collaboration with MYWriters, to be held in Penang from October to December 2020. All voted yes except for Pepper and Tutu.
Minutes of Malaysian Writers Society
Second Annual General Meeting 2018

Venue: Gerakbudaya Bookstore
2 Jalan Bukit 11/2, Seksyen 11, 46200 Petaling Jaya, Selangor
Date: Saturday 10 November 2018
Time: 2.30pm – 4.30pm

Attendance:

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<thead>
<tr>
<th>2016-18 EXCO Members (4)</th>
<th>Other Members (19)</th>
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</thead>
<tbody>
<tr>
<td>1 Gina Yap Lai Yoong – President</td>
<td>1 Georgette Tan</td>
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<tr>
<td>2 Lokman Hakim – Vice President</td>
<td>2 Lim Lay Koon</td>
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<tr>
<td>3 Tina Isaacs (Syamsuriatina Ishak) – Secretary</td>
<td>3 Lim Wan Phing</td>
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<tr>
<td>4 Anna Tan – Treasurer (by Skype)</td>
<td>4 Shanmughalingam</td>
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<td>5 Grace Tan Cheng Man</td>
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<th>2016-18 Committee Members (8)</th>
<th>6 Ted Mahsun</th>
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<tr>
<td>1 Joanne Ch’ng Yu Rou</td>
<td>7 Stuart Danker</td>
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<td>2 Pepper Lim</td>
<td>8 Joe Chin</td>
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<td>3 Lisa Ong (by Skype)</td>
<td>9 Peter Hassan</td>
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<td>4 Michelle Leong Chin Hsien</td>
<td>10 Markisah Halim</td>
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<td>5 Shakila Munisamy</td>
<td>11 Raja Eszura Ibrahim</td>
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<td>6 Intan (Tany Leia) Harris (by Skype)</td>
<td>12 Kamala Krishnan</td>
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<td>7 Muhammad Khairul Izad Ishak</td>
<td>13 Raymond Saw</td>
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<td>8 Tutu Dutta</td>
<td>14 Najrina Jalil</td>
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<td>16 Jerry Emanual YH Teoh</td>
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<td>17 Carol Jennifer Soars</td>
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<td>18 Heidi Shamsuddin</td>
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<td>19 Diyaa Mani (by Skype)</td>
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1. **Introduction**

1.1 The meeting started at 3:15pm and was chaired by Tina.
1.2 Gina presented the Annual Report for 2016-2018, going through a brief summary of the society’s events and its finances for the past two years.
1.3 The Annual Report was proposed by Shan and seconded by Izad.
1.4 The finance section of the Annual Report was proposed by Pepper and seconded by Shakila.
1.5 Gina thanked the current committee for their hard work throughout the two years, especially those who worked tirelessly behind the scenes.
2. Appointment of new EXCO Members, Committee Members and State Representatives:

2.1 A motion for Gina and Lokman to remain President and Vice-President respectively of the Malaysian Writers Society for 2018-2020 was proposed by Michelle and seconded by Raja Eszura, and carried unanimously.

2.2 A motion for Anna to remain Treasurer of the Malaysian Writers Society for 2018-2020 was proposed by Gina and seconded by Pepper, and carried unanimously.

2.3 A motion for Wan Phing to be elected as the new Secretary of the Malaysian Writers Society for 2018-2020 was proposed by Gina and seconded by Michelle, and carried unanimously.

2.4 The following state representatives and additional support, to form part of the 2018-2020 committee, were proposed by Gina and seconded by Tutu, and carried unanimously. They are:

2.4.1 Diyaa Mani (Kedah),
2.4.2 Intan (Tany) Harris (Perak),
2.4.3 Pepper Lim (Wilayah Persekutuan),
2.4.4 Tutu Dutta (Putrajaya),
2.4.5 Michelle Leong (Selangor),
2.4.6 Lisa Ong (Johor),
2.4.7 Georgette Tan (Sarawak),
2.4.8 Ted Mahsun (IT Support),
2.4.9 Tina Isaacs (Legal Support), and
2.4.10 Joanne Ch’ng (Event Manager).

3. Introduction of new committee members

3.1 Georgette Tan, leader of Word Smiths of Kuching, introduced herself and the work they are doing with spoken word poets. She is based in Kuching.

3.2 Diyaa Mani (via Skype), is part of the Penang Committee and is now leading the Penang chapter at LUMA. She will assume Anna’s role while Anna is in the UK for one year. Diyaa is based in Penang.

3.3 Ted Mahsun introduced himself and his new role in IT support for the society as he is an IT professional in his day job.

4. Plans for 2018-2010

4.1 Gina updated on MYWriters Anthology, a current project, for new unpublished writers. This is expected to be published before end 2018.

4.2 Gina explained that MYWritersFest 2018 was not able to proceed due to lack of manpower. She proposes to hold the MyWritersFest2019 in April 2019 with the help of the 2018-2020 committee, and is confident that it will be bigger and better. April was chosen instead of October, as it’s less busy after school holidays and before fasting month begins in May. A separate meeting and committee will be set up in early December to plan for the festival.
4.3 Two writing retreats are planned for 2019 in Penang and Kuching.
4.4 A collaboration with Pudgi and Jamal Raslan is underway to organize writing retreats, workshops, and to produce 100 pieces of 100-word stories for an anthology. The plan is to bring writers on a nationwide tour, with the society providing content and workshop speakers.
4.5 Gina reminded the team that decision-making for events is always made based on availability of finance and manpower.

5. Motion to amend Constitution
5.1 A motion was proposed by Gina and seconded by Tina to amend the following article in the Constitution, namely: “9(3A) The holder of the office of President shall not hold office for a period longer than 3 consecutive terms.” For which notice was provided a week prior to the meeting. The effect is that the society’s President cannot serve for more than three consecutive terms (ie. six years, since each term is two years). The motion was unanimously carried.

6. Other matters
6.1 Michelle shared that Gerakbudaya Penang has a bookstore with space that we can rent for workshops. Gina said that she is aware of it and the bookstore has offered special rates should we need to rent their space.
6.2 Tutu asked for an update of the society’s involvement at the KL World Book Capital 2020 meeting. Gina said no budget was made available by the government at the time of call-for-proposals and projects must be KL-centric. Therefore, no proposals were submitted due to uncertainty of cashflow and manpower in 2020. However, the society is open to future collaborations as we have a good relationship with the Secretariat.
6.3 Lokman shared about his role as secretariat in a new initiative by Dewan Bahasa and Pustaka (DBP) to help young Malaysian writers participate in DBP events. DBP has manpower and resources but are unable to reach out to non-Malay language writers. Therefore, MYWriters is playing our part in connecting with them so that we can have access to funds and grants available to us.

7. The meeting ended at 4.15pm with thanks from the Chair.

Minutes prepared by,

[Signature]

Lim Wan Phing
Secretary (Malaysian Writers Society)
26 November 2018
Malaysian Writers Society  
Minutes of Committee Meeting 2018

Venue: Gerakbudaya Bookstore  
2 Jalan Bukit 11/2, Seksyen 11, 46200 Petaling Jaya, Selangor

Date: Saturday 10 November 2018

Time: 4.30pm – 5.00pm

Attendance:

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<th>EXCO Members (4)</th>
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<tbody>
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<td>10 Joanne Ch’ng</td>
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1. The meeting commenced at 4:30pm and was chaired by Gina.

2. **House rules**

   2.1 For the benefit of new committee members, Gina explained about the Committee Whatsapp Group, which was set up to ensure quick decision making and communication amongst the group. All committee members are asked to response with a simple answer YES or NO in the Whatsapp group, as EXCO needs more than 8 Yes’s to proceed with a decision.

   2.2 For more detailed discussions and decisions, a Committee meeting will be held. Committee members must join meetings, either physically or via Skype. Gina expects punctuality and honesty. Current project is the MYWriters Anthology so people are expected to vote.

   2.3 Physical meetings are kept to 2-3 times a year at no longer than 2 hours each time.

   2.4 Gina briefed that all committee and EXCO members will be made admins for the Community and Society page respectively, while all retiring committee members will be removed. We have SOPs in place in handling membership approval, administration of the posting rules, any issues arising between members, and all committee are
encouraged to contribute their time to help with this as much as their time permits.

3. **Address for Service**
Gina proposed to use her rental address as the society’s address, as Hanna Alkaf has resigned from the committee. Tina seconded, and the decision was carried unanimously.

4. **Bank Signatory**
With the appointment of new EXCO members, there needs to be replacement of signatories for the Society’s CIMB bank account. Anna proposed a motion to appoint Lim Wan Phing as a signatory and remove Hanna Alkaf and Syamsuriatina Ishak (Tina Isaacs) as signatories for the Society Bank Account. As before, all cheques should be signed by a minimum of two EXCO members. Gina seconded the motion and it was carried unanimously.

5. **Upcoming events**
5.1 Gina will be sending out a skeleton proposal for MYWriterFest2019, and there will be a meeting in December to plan the fest. April is a good month as it’s after school holidays and before Ramadan in May.
5.2 The society will be setting up a booth at George Town Literary Festival. The booth costs RM300 for two days (Sat and Sun, 24-25 November 2018) and members can sell their books through the society.

6. **Other matters**
Lokman inquired on how to handle enthusiastic members who want to organize their own write-ins. Gina answered to please let them go ahead and we can help to publicize on our Facebook group, provided they are MYWriters members first. Tina advises that they should not use the MYWriters name as we would be responsible for them, and it would be good if they were members first.

7. The meeting ended at 4:50pm with thanks from the Chair.

Minutes prepared by,

[Signature]

Lim Wan Phing
Secretary (Malaysian Writers Society)
26 November 2018
Malaysian Writers Society
Minutes of Committee Meeting 2018

Venue: 13, Jalan SS 2/103, Petaling Jaya, 47300 Selangor (Pepper’s House)
Date: Monday 10 December 2018
Time: 8.00pm – 10.00pm

Attendance:

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<tr>
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<td>6 Tina Isaacs</td>
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<td>7 Joanne Ch’ng (8.25pm)</td>
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<td><strong>Absent with apologies (3)</strong></td>
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<td>1 Tutu Dutta</td>
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<td>2 Ted Mahsun</td>
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<td>3 Lisa Ong Li Yuan</td>
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The meeting commenced at 8:06pm and was chaired by Gina, with the agenda to discuss the following seven items.

1. **Committee membership status**
   1.1 Gina reminds the committee to ensure their membership status is active throughout their tenure and to renew them promptly every year.
   1.2 It was brought to the EXCO’s attention that Tany as the Perak state representative has not been paying her membership fees for the past two years.
   1.3 It was agreed that the Society would absorb the cost of her membership fees for the period 2016-2018, which is RM40 (registration fee) + RM30 (candidate member) + RM30 (candidate member) = RM100 so that her service in the last two-year term was valid.
   1.4 It was agreed that from today onwards, Tany will be removed from the committee as she is unable to pay future fees.
2. GTLF 2018 Booth Update
2.1 Diyaa updated that sales at GTLF were very good, about RM1,000 per day. The weekend attendance was very good, and though manpower was a bit low they managed well with the volunteers.
2.2 Gina asked about book stocks and Diyaa requested that they be sent up earlier next year, as the selection for Day 1 was not as good as Day 2.
2.3 Anna updated that the total sales was RM2,412. The Society’s commission was 10% at RM214. The booth cost RM300 and volunteer fees cost RM120, so the Society made a loss of RM205.65. Gina suggests that we should go ahead next year, as the Society’s budget is RM500 and that it is extremely good exposure for our members.

3. Update on Seram Sejuk Bawah Pokok
3.1 Lokman represented the Society as we are the co-partners of this Seram Sejuk Bawah Pokok programme. Our role is to provide content and network support. For this programme, Lokman ran a writing workshop on behalf of the Society.
3.2 Lokman reported that the turnout was not so good this year as there were only 14 participants in total, 6 who attended the writing workshop run by the Society.
3.3 The collaboration will result in an anthology of 100 100-word stories to be funded by MyCreative tentatively.
3.4 Our Society will continue to partner in this programme until the 100 100-word story anthology is published. This would probably take up all of 2019.

4. Update on DBP collaboration
4.1 The Society has been collaborating with Dewan Bahasa Pustaka (DBP) by participating in their events, as a way to network with other literary societies in Malaysia and to tap into the funds and grants available for us. This collaboration is led by Gina and Lokman.
4.2 On 8 December 2018, Lokman attended a science fiction and fantasy panel called “Wacana Merah Saga”. Due to this collaboration, our Society gained more Instagram followers and gained exposure with our logos on their social media.

5. MYWriters Anthology 2018
5.1 The MYWriters Anthology 2018 titled “Emerging Malaysian Writers 2018” has now been published. The ebook is now available on Amazon, Barnes & Noble and Rakuten kobo.
5.2 The ebook was initially priced at RM9.90 but Anna suggests that it be brought down to USD1.99 as the book is thin. All agree.
5.3 Gina proposes RM15 for the physical book instead of RM25 or RM18. We need to sell 100 copies x RM15 to break even. All agree.
5.4 Joanne to help with online promotion on MYWriters Facebook page.
5.5 Joanne to buy FlexiPack at RM6 each to be sent out to sponsors and backers of the project. The deadline is to post all by Christmas.
5.6 Joanne to set up an online book order system on Google forms and process book orders. Gina will manage the stock of 500 copies and mail them out.
5.7 30 books will be sent to Diyaa in Penang and 30 books to Georgette in Kuching to be sold. Tina will bring the books to Penang next week.
5.8 The book launch was initially planned for December but it’s no longer possible. The suggestion is to hold it in January. Gina asks for someone to organise the launch, including finding venue, sending out invites, press releases and liaising with writers.
5.9 In terms of venue, Tina suggests Common Ground Ara Damansara, Joanne suggests DaMen Mall USJ and Lokman suggests BookXcess Cyberjaya.
5.10 Lokman offers to personally sell them at DBP events too.
5.11 Gina will talk to Gerakbudaya, Buku Fixi and MPH on distribution.
5.12 For any unsold books, Gina will clear the stock at Big Bad Wolf 2019 at a low rate to cover our costs.

6. MYWriters Fest 2019
6.1 The MYWriters Fest 2019 is scheduled for all weekends of April 2019. The tentative schedule is as follows:

- Festival launch – 31 March/1 April – venue TBC
- 1st weekend – 6 & 7 April – Kuching (confirmed)
- 2nd weekend – 13 & 14 April – Penang (confirmed)
- 3rd weekend – 20 & 21 April – venue TBC
- 4th weekend – 27 & 28 April – venue TBC
- Festival finale – 30 April – venue TBC

6.2 Gina proposes that we speak to MABOPA who are the organisers of KLIBF/PBAKL to see if we can secure a slot on 31 March 2019 (Sunday) to launch MYWritersFest2019 on the main stage, as it has a 500,000-strong crowd.
6.3 If we secure this, the Society will require Committee members to participate in full force. If not, we will have to look for a new venue.
6.4 Gina is looking for ideas of where to launch the festival, for 3rd weekend, 4th weekend and finale. She suggests to collaborate with DePressed Art in Johor Bahru, KOME Fest in Temerloh or Jesselton Art Market in Kota Kinabalu.
6.5 Manpower required are festival coordinators, programme coordinators, event managers, online registration managers and marketing and promotion managers.
6.6 Pepper to take charge of online promo videos, getting a Society member to introduce themselves on the MYWriters Facebook page everyday starting from 1 April 2019. Every featured writer can make their 1-minute promo video with hashtags. Must write guidelines. Tina to send Meet & Greet guidelines as a template.

7. Other matters
7.1 For 2019, the Society will participate in quarterly book sales in Penang (Hin Bus Pop Up headed by Wilson Khor), Klang Valley (Arts4Grabs headed by Joanne) and Pahang (KOME Fest in Temerloh).
7.2 Gina asks if anyone can commit to the KOME Fest 3 times a year. Pepper suggests that it can be open to society members if they are based in Pahang or willing to travel there.
7.3 Gina requests for someone to handle Member Care to check the Society email as we receive 2-3 applications for new membership a week. Wan Phing to assist in updating the Mailchimp database to add new members.
7.4 Gina is still looking for someone to assist in sending out monthly newsletters.
7.5 The Malay translation for our website is completed. Ted to assist.
7.6 The rate card will not be ready for another 3-4 years. Gina said that it must go through phases as it is a tedious task to get it right. Tina to go through the survey form already prepared by Pepper. Gina suggests this project be KIVed but Tina and Pepper decided to take it up for next year.
7.7 Wan Phing to pay a visit to Registrar of Society (ROS) to update on new EXCO and Committee members.

The meeting ended at 9:40pm.

Minutes prepared by,

Lim Wan Phing
Secretary (Malaysian Writers Society)
15 December 2018
The meeting commenced at 8:15pm and was chaired by Gina, with the main agenda to discuss the #MyWritersFest2019.

1. **Approvals**
   1.1. The minutes for the previous committee meeting were approved by Pepper and seconded by Lisa.
   1.2. Approvals were made via Whatsapp for Big Bad Wolf (BBW) Kuching’s budget of RM2,000. The final amount spent was below that.
   1.3. Approvals were made via Whatsapp to upgrade our Jotform package due to upcoming fest and anticipation of more members. Anna to proceed.
2. **#MyWritersFest2019**

2.1. **Partnership kit.** Please refer to the #MyWritersFest2019 partnership kit sent by Gina, for all committee members’ use, to be used as a reference when approaching potential partners and further planning.

2.2. **Commitment.** Gina asks that committee members come for at least one event throughout the Festival. The Finale is the most important, therefore please come for half day or full day on 27 Oct (Sun).

2.3. **Geographical zones.** This year’s festival will be separated into five geographical zones – Central, North, South, East, Borneo. Sabah is not included in Borneo as past events have seen low commitment and there is no representative there.

2.4. **Gina’s expenses.** Gina requests for her expenses (flight and accommodation) to be covered when she travels for everything related to the #MYWritersFest throughout Malaysia, should we find a cash sponsor. Pepper proposes, seconded by Lisa. All agree.

2.5. **Mass Book Launch.** To be held on 28 or 29 Sept 2019 (Sat or Sun). It is a pre-festival launch for media, not so much public. We are currently looking for a location, and in discussion with Sasya who will connect us with Publika or Starling.

2.6. **Writer’s Retreat.** One in Kuching (1-4 Oct) and one in Ipoh (10-12 Oct). There will be a group discount for participants (varies with venue as it depends on our partnership with the accommodation owners), with a facilitator to run the programs. Participants will pay for their own transport and meals. Please be reminded that this is not a cheap holiday, as writers are required to attend the nightly 2-hour critique groups which are compulsory, while day-time workshops are not compulsory.

2.7. **Writing Workshop (Kuching).** To be held on 5 Oct (Sat). Tina will be conducting two workshops in partnership with WAK Festival. WAK will sponsor her accommodation and Society allocates a maximum of RM500 for her travel expenses. All agree on the budget. Last year, Gina went, and the year before it was Anna.

2.8. **Writing Workshop (Klang Valley).** Tentative dates are 12, 13, 19 or 20 Oct. Venue at The Language House in Seksyen 13, PJ is more or less confirmed. The venue is promising as they have an auditorium, classrooms, library and lounge. Tina will lead and Pepper volunteers to assist with one of those dates. Gina says to choose a maximum 3 out of those 4 dates only. Workshops in English and Malay will run concurrently
as the purpose is for the two language mediums to cross and writers to meet. Tina will do a poll on FB on what topics people are interested in.

2.9. **Workshop Fees.** All agree that trainer’s fee would be RM150 flat per workshop (except Kuching’s as we are already covering Tina’s flights, and as per agreed with Tina). All agree that workshop price is RM50 for members and RM100 for non-members per workshop. Suggestions include Day Pass, or Buy 3 Get 1 Free pass (excluding Kuching’s). Tina to work out the mechanics and keep it simple for accounting purposes. Another suggestion is to livestream the workshops on FB messenger (audio only, no Q&As after, via a paid link RM20 flat rate for all, all agree), but consent must be obtained first and T&Cs drafted to absolve the Society of any problems. Trainers can choose to opt out of live stream, and there are no extra payments for them if their workshop is streamed.

2.10. **Meet & Greet.** It is a “blind date with a writer” concept, providing an intimate booth to interact with writers and buy their books. Gina has shortlisted a few cafés, and we will charge RM50 per member and RM100 for non-member writers to participate. Last year we charged RM30 for members and RM60 for non-members. All agree on the charges. The idea is that writers will be able to cover the cost from their own sales, which the Society is not charging a commission. Writers are to BYOB and DIY their booths according to individual efforts. The idea is that writers can leverage the traffic of other more famous writers. Joanne suggests to play games like Writer’s Bingo Card or find the writer with an interesting fact. Gina suggests to target new cafés with low traffic during tea time, and these cafés can leverage on our exposure. There will be an optional reading session at the end of the 2-hour event.

2.11. **Penang.** There will be no Meet & Greet, just readings from writers featured in NutMag 2019.

2.12. **Readings & Performances.** Only 8-10 writers will be selected, a panel will shortlist and screen through for credibility and ability to read. We will charge RM50 per member and RM100 for non-member writers to participate. Last year we charged RM30 for members and RM60 for non-members. All agree on the charges.

2.13. **Festival Finale.** To be held on 27 Oct (Sun) from 11am-5pm at The LINC KL opposite Intermark on Jalan Tun Razak. Committee members are expected to help out and attend the Finale. We will get volunteers from local universities and also from our Society. The LINC is a boutique shopping mall with a bright concourse area for events. There is plenty of
room for offshoot programs from the main concourse, including a “storytelling” tree huddle and a café upstairs called Bean Brothers for our use. They are offering free PA system, 20 tables and 100 chairs. The crowd is very good, expats with money to spend, and young hipsters due to the instagrammable interior design. The Finale will have a book exchange corner and we will offer booth rental to local publishers.

3. Other matters

3.1. Current membership status. As of 5 June 2019, the Society has 6,620 members in the Facebook Group and 142 paid members. The latter is a 50% increase from last year.

3.2. July/August informal gathering. Joanne & Pepper to lead an informal social event, with the purpose of networking and recruiting people to help out for MyWritersFest2019. Suggested dates are in July or latest third weekend of August, giving us a good 2-3 months’ lead up to the Fest. Last year it was held at Charlie’s Café but we can choose another location. Suggestion is Bean Brothers at The LINC.

3.3. BBW Kuching update. Sales was very good at BBW Kuching and there was huge interest in Malaysian writing, despite the booth being located at a “post-BBW event corner”. More than 20% of stocks were sold with sales amounting to RM378.

3.4. Penang update. Critique groups and write-ins are going on as per normal, while Readings have been cancelled due to poor demand. Hin Pop Up Market sales is good and we have received good feedback from writers that their books are selling.

3.5. Klang Valley update. No Art for Grabs this year and no news yet. Also booths at other events have been expensive at RM500-RM700. The Society’s budget is RM200. Michelle mentions that Pokok KL has an art market. Gina mentions that we are open to any art bazaars as long as it’s under RM200 budget and we have manpower.

3.6. MAHSA International School. The Society received an invitation from MAHSA International School to send a writer to speak, read a story and inspire their students. Tutu has shown interest and discussion is underway. Gina mentions that any opportunity coming to the Society will always be open to committee members first, then to society members.

3.7. Partnership the The LINC KL. Since Gina now has a good working relationship with The LINC KL, she suggests to organise a children’s reading session and a permanent Malaysian books corner, with books
donated by local authors. It is a good opportunity as the mall is supportive of Malaysian-led initiatives. They are keen to be our long-term partners instead of just a venue provider. We should consider doing the July social there.

3.8. **How to display books at fairs.** Joanne asks for suggestions to display books at fairs as there are now more books to be sold, with some members having up to 7 titles. Anna says that in Penang, each author is limited to 2 titles each. We can also return books that have been unsold for more than 6 months. A suggestion to save space is to only bring out more of the author’s books if a buyer looks interested.

3.9. **Penang Anthology 2020.** Anna is coming up with a proposal for an anthology of Penang-based writers to be executed in 2020. She is now looking for sponsors and applying for grants. The idea is to promote more work from Penang writers, seeing as the NutMag zine sells very well.

3.10. **Emerging Writers Anthology 2018.** We have now covered our cost for the anthology, and any remaining stock will be surrendered after the Fest and be sold at BBW KL in December. From now till then, Tina volunteers to post the books from any ad hoc sales. BBW will sell at 50% discount and take a 60% commission. The purpose is to clear stock and provide mass exposure to the public as previously agreed.

The meeting ended at 10:40pm.

Minutes prepared by,

[Signature]

..............................................

Lim Wan Phing
Secretary (Malaysian Writers Society)
On behalf of the President

9 July 2019

*Amended based on email clarifications between Gina, Georgette, Tina and Anna*
The meeting commenced at 3.10pm and was chaired by Gina, with the agenda to discuss the next AGM and present other updates for 2020.

1. **Thanking the Committee**
   1.1 Gina began the meeting by thanking Wan Phing for a job well done on the Annual Report 2018-2020.
   1.2 Gina thanked Anna for auditing our account and preparing the financial statements, and says it’s good to have her back from the UK.
   1.3 Gina thanked Joanne for managing the Society’s books ie. the Emerging Writers Anthology, keeping stocks in her own home.
   1.4 Gina thanked all Committee members for running the Facebook group and replying on FB Messenger as it is a difficult job.

2. **Taylor’s partnership announcement**
   2.1 Gina announces that she has been running a project with Taylor’s University’s Media Communication students, under the Society’s banner. 13
groups were given 13 projects to design new logos for the Society and propose marketing campaigns or anthology projects. All raw files are with us and ready to use by the next EXCO to rebrand the Society or for other promotional purposes. Tina reminds to credit the students.

3. Next AGM for term 2020-2022

3.1 Gina announces that our next AGM will be conducted via Zoom. Members will be validated upon entry into Zoom via Member ID.

3.2 Attendance is compulsory for current EXCO, and Committee members are expected to show up, as a quorum of 26 people need to be met.

3.3 Current dates proposed are below, with Committee expected to vote for preferred timing in the WhatsApp group:
   - 24 Oct (Sat), 10am, 3pm or 8pm
   - 25 Oct (Sun), 3pm, 8pm
   - 31 Oct (Sat), 10am, 3pm or 8pm
   - 1 Nov (Sun), 3pm or 8pm

3.4 The EXCO is ready to call an AGM as the Annual Report is 90% done. A notice will be sent out two weeks prior to the date.

3.5 Gina says there may be some challenge of putting the EXCO together and having 7 state reps but a Committee should be easy to assemble.

4. Five-minute roundtable

4.1 All members are given five minutes to update on their respective projects, their plans to continue or discontinue the next term and give any feedback on the Society.

4.2 Tina Isaacs. #MYWritersFest2019 workshops were a success thanks to substantial courses and speakers and good location in PJ. All accounts are sorted and Tina suggests to do workshops online next year, such as through Facebook which has a mentoring platform. Tina will be starting her PhD in New Zealand next year, so will not be physically present. But she is happy to help on FB as usual. She is also Municipal Liaison (ML) for NaNoWriMo and asks if we can include Nano write-ins under the Society. Gina says ok.

4.3 Ted Mahsun. Ted is happy to assist and help the Society in any way, but not to lead, organise or commit to a project. He is happy to be an all-round helper.

4.4 Michelle Leong. Michelle has a day-time job and feels bad that she cannot front projects. However, she is happy to assist and help. She can volunteer her time to help but not lead initiatives. For next term, she wants
to remain a normal member only, so that another Selangor state committee can take over.

4.5 **Anna Tan.** The Penang chapter has resumed write-ins with evening sessions only with 3-4 regulars. Currently she is editing the Nutmag anthology after selecting 22 pieces of fiction, essays & poems. She has applied for funding to print and pay writers, failing which we will crowdfund or request from the Society. Gina says Society may fund 50% if there is no sponsorship. Anna is also running the Chevening Writers Series workshop from October-December 2020. Anna updates that we have RM24,000 in our accounts and that FY2018-2019 accounts are closed.

4.6 **Joanne Ch’ng.** A potential Chinese Cultural Society partnership remains to be seen, as Jo is not comfortable passing our books to the organisers without being present at their events. Their rep expressed interest to take 5 books per author to sell. Gina suggests to put them directly in touch with authors, not go through our Society. Jo is unclear of her plans to remain in the Committee as she may or may not go back to Sarawak.

4.7 **Diyaa Mani.** Diyaa and Anna are heading the RootsFest, which is postponed to December. Our RM3,000 deposit is still with them, but the festival go-ahead is dependent on Council rules. Anna suggests to wait for the organizer’s decision. Gina says the Penang chapter is free to pull out or remain. Her only concern is getting the deposit back. Gina suggests that the society should request for at least 80% deposit refund, considering the RootsFest did do some video production on the Penang chapter. Diyaa to make that as the mark for discussion with them. Diyaa will be meeting the organisers and update on the status. She has moved to Ampang, so she may not be able to represent the Penang chapter anymore.

4.8 **Lisa Ong.** Organised a write-in with some students in 2019, but due to other inconveniences she has pulled out. Gina advises that in the future, members can let the Committee know if they are organising a write-in so we can help shout out. All official events can be leverage on the Society’s FB page for event creation when informed to the committee and upon approval.

4.9 **Lokman Hakim.** Gina updates on behalf of Lokman that he has gone quiet for over a year in both WhatsApp groups. He also did not renew his membership and ignored renewal notices. As his membership has lapsed, he can no longer be Vice-President. However, our free one-year membership may cover that lapse. His situation remains to be seen.

4.10 **Wan Phing.** Last physical appearance was at #MYWritersFest2019, but has been doing back-end collating work for the Annual Report and ad-
hoc internet banking approvals. However, she will not be renewing her
term as Secretary nor stay on in the Committee due to other commitments.
She will continue to take minutes at the next AGM and handover to the
next EXCO as best as possible.

5. Other matters
5.1 Society’s continuity. We are now on the lookout for a new EXCO, failing
which there is a possibility the Society may not continue. Some names
were given such as Suraya Zainuddin, William Tham, Victor and Daphne
Lee. However, their commitment remains to be seen. Tina says she is
hoping the Society will continue to run, as she is willing to be Secretary
from New Zealand or share the load with another EXCO member. Gina
reiterates that a sleeping committee, especially EXCO member, may do
more harm than anything. Gina wants to put a motion in our Clause, that
Candidate Members can be Committee too as they are more enthusiastic
to run events compared with Full Members. Tina says EXCO should at
least be Full Members for credibility purposes. Gina agrees.

5.2 MYWritersFest2020. Michelle asks if a festival is happening in October
2020, as October is usually our festival month. She asks what the official
reply is should writers ask why there is no festival this year. Gina says the
reply is that we don’t have a festival this year due to MCO restrictions and
lack of manpower.

The meeting ended at 4.10pm.

Minutes prepared by,

..............................................................
Lim Wan Phing
Secretary (Malaysian Writers Society)
On behalf of the President
1 October 2020
Dear Ann,

I, Gina Yap Lai Yoong, on behalf of the Malaysian Writers Society, endorse the attached document content (not inclusive of all the names listed as endorsers, but only the content).

You may include the following in the document as endorsement.

Gina Yap Lai Yoong, President, the Malaysian Writers Society, 52 Society Members & 7,242 Online Members

Regards,

---

Exco Team (2016 - 2018)
www.malaysianwriterssociety.org
Facebook Page: Malaysian Writers Society

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Final Draft Arts Covid 19.pdf
98K
NOTE TO EVERYONE READING THIS:
Please do not change the document. We just need endorsements. The deadline for submission is today. If we keep changing the document we will not get it in. Just add your name and brief description at the end if you agree with the contents.

Thank you

Response to The Legal Affairs Division of the Prime Minister's Department (BHEUU, JPM), Draft of a Temporary Measures Bill to mitigate the impacts of the COVID-19 pandemic and the Movement Control Order.

Background:
According to a report by CENDANA in 2016, the Kuala Lumpur cultural and creative industry contributed **RM11.2 billion** to the country, accounting for over 2% to the Kuala Lumpur economy as well as generating over 86,000 jobs. The current pandemic has had a profound impact on the arts, arts and culture practitioners and workers, venue owners and managers, arts events organisers, placemakers and arts-related technical industries. Malaysia's cultural heritage, practises and products are unique. Malaysian arts and culture reflect our multi-ethic/multicultural heritage. In addition to being a financial contributor to the nation's economy, arts and culture also contribute to the physical, mental, emotional and spiritual resilience and wellbeing of her people.

The Arts and Culture Industry (including art, dance, literature, music, and theatre) now faces catastrophe around the world due to the Covid-19 pandemic. This is also the case in Malaysia. It is essential that steps are taken now to support the Malaysian Arts and Culture industry in order for the work of Malaysian arts practitioners and workers to continue into the future to ensure that our heritage and culture are not diminished, or in some cases lost entirely.

Thus far, there has been no specific policy to support the Arts and Culture Industry that has been very badly impacted by the cancellation of arts events. A survey by CENDANA this year indicates that 70% of arts practitioners in the country have lost all or most of their income. 56% have families to support. The situation is further compounded by the fact that, unlike factories and retail and F&B outlets, arts venues and events will not revive immediately once the Conditional Movement Control Order (CMCO) is lifted due to constraints of social distancing and the public's fear of infection. Furthermore, it should be taken into consideration that in times of financial crisis, access to arts funding will become even more difficult as corporations who support the arts will cut allocations. Members of the public too are likely to limit their spending on arts and culture-based activities. Prolonged closure of arts venues may
very likely result in permanent closure. Once this happens, the investment needed to revive or restore these venues will be considerable.

This document has been produced after consultation and input by venue owners/managers, arts practitioners and workers and reflects the views of the industry on what measures should be implemented to ensure the survival of the Arts and Culture Industry.

Financial Aid for Arts and Culture Practitioners and Workers and Organisations in the Arts

1. Salary and income subsidies:
   A) Providing immediate cost of living supplement to creative industry/arts workers -- direct payments to individuals of up to RM2,000 for six months.
   B) On-going funding - Funding to be allocated and a system of grants developed to enable:
      i) the development of on-going work
      ii) research and facilitation of new work to be developed over the next 12 months so there are art activities ready to be rolled out in future.
      iii) research and preservation of traditional artforms including heritage, art, culture and literary traditions of minority groups and Orang Asli and support for practitioners of traditional arts.

2. Funding for on-going arts education, upskilling and community programmes:
   Many artists who dedicate their time towards arts education heavily depend on classes for their income. Due to the recent restrictions, this source of income has been cut off. Going forward, this is unlikely to immediately resolve itself as students and parents alike will be wary of exposure in the classroom setting.

   Although effort has been made by the community to move towards online education, the nature of art pedagogy heavily depends on in-person teaching, the use of specialized equipment, and the uncertainty around monetizing online classes (most if not all classes have been free). This means that teachers on this platform see little or no return on their investment, both in terms of facilitating learning as well as income.

   Furthermore, organizations that are invested in providing arts education to B40 communities are faced with limitations that the lower-income community faces in terms of access to a stable and fast internet connection. Although access to hardware and the internet is not necessarily a luxury anymore, the bandwidth
demands in terms of running and attending an online class (as video conferencing is involved) is still something that many take for granted.

Recommendations include:

A. Grants/Subsidies towards providing access for B40 communities to fund continuing programmes and develop new programmes both offline and to attend online classes.
B. The creation and distribution of clear classroom protocols for co-curricular and extracurricular activities, including for those in non-formal education. These protocols need to be specific and consider the many different types of classes and pedagogical techniques used when teaching students.
C. Grants and subsidies to arts and culture-based organisations and practitioners and workers to subsidise the cost of workshops. This may either be provided to arts practitioners and workers in the form of a subsidy or provided to the organisers of these workshops to enable them to bring in overseas talent and/or subsidise the cost of travel and accommodation for workshops or purchase equipment and materials for use during workshops.
D. Partnerships with telcos and mobile phone/computer companies to provide data and equipment to B40 communities to improve internet access while infrastructure is being built.

3. Moratorium on interest or waiver on repayment of MYCreative Venture loans

While businesses and individuals have been given deferments on commercial loans, no such facility has been granted to arts organisations and practitioners for loans taken out under the MYCreative Ventures schemes. Given that many arts practitioners and organisations are struggling, this is an opportune time to:

A. Complete waiver of interest for the next year on all loans that are outstanding under MYCreative Ventures.
B. Offer a one-time forgiveness for loans that are 80% paid up.
C. Interest-free deferment of all loan repayments for a period of one year.

4. Venue Owners/ Managers:
Venue owners have spent time and resources on equipping and creating environments for performances. If the venues die then it will take a great deal of time and money to establish new venues and performance spaces. (This includes venues whose primary business might also include F&B and/or other offerings). It is essential to the arts community that we ensure the survival of venues.

Recommendations include:
A. Rent grants/subsidies up to 80% for at least a year.
B. Waiver on assessment/ quit rent.
C. Waiver on payment of licences for a year.
D. The creation of audience management protocol so those who do want to watch live may do so as soon as practicable.
E. Subsidy and or tax reliefs on income on performances shared/ broadcast online
F. Subsidy/ grant to enable venues to equip themselves for online broadcast of shows.
G. Subsidy for electrical and water bills to decrease overhead.

5. Abolishment and refund of deposits paid to local government
   A. Abolishment of taxes on tickets and performances including the requirement to pay deposits to local authorities and local government.
   B. Refund of all deposits currently being held by local authorities and local government.

6. Special provisions for EPF contribution to be made mandatory for all employees and independent contractors
   Most workers in the arts are employed on a project-to-project basis as independent contractors. While there is provision in the EPF rules for the self-employed or even those employed overseas to contribute to RM60,000 a year, most arts workers struggle with low wages and do not manage to accumulate savings, let alone put aside retirement funds. We therefore request a special provision be created to include a provision for both the producer/project manager and the arts worker to make contributions to EPF as they would do for an employee.

7. Accountability by Funders
   A. ‘Code of Recommended Fees for Arts Workers’
      We sometimes hear that arts workers are not paid or short paid because the producers/ project managers “ran out of money”. Arts workers are also in a double bind because in the current situation, they are desperate to work and get paid. With the shortage of both funds and projects, there is a real concern that producers/ project managers will shortchange arts workers/ artists by underpaying or withholding or delaying payment, especially in the current climate of strained finances.
B. Creation of Tribunal to Mediate Non-Payment and Short Payment Disputes
We recommend that Government linked Funders, such as CENDANA help to create and specify a minimum rate (or range) of fees and salaries for services as a condition for funding; and that a mechanism be set up for arts workers to make complaints to Funders if they are not paid in full within 3 weeks of the end of a project. We recommend that a special tribunal be urgently created to facilitate arbitration of these matters without the need to go to court.

C. Often, despite the best intentions of Funders, there is a perceived lack of transparency about how the adjudication and allocation of funding is made. Government-linked funders need to be accountable for all funding activities. They should be scrutinised and due diligence on their spending be made for all arts practitioners to see.

D. Recommend that private and GLC-based funding remove the requirement that Arts organisations need 2 years of audited accounts to be eligible for their grants. Alternatively, create a separate Arts fund which caters to smaller/less-established Arts organisations.

Endorsed by:
Datuk Ramli Ibrahim
Chairman Sutra Foundation
Sutra Foundation, founded by Datuk Ramli Ibrahim has been vital in sustaining Sutra’s activities during a most challenging period when sponsorship in the arts is difficult. Sutra continues its creative efforts in providing Malaysia with sustained activities in the performing arts (Sutra Dance Theatre), exhibitions (Sutra Gallery) and teaching (Sutra Academy).

1. Reformartsi
Reformartsi represents 115 members, 54 art groups/companies.
3. Kuah Jenhan, Comedian & Director, Yellow Gringo Sdn Bhd & Two Funny Productions Sdn Bhd
4. Loh Kok Man (Artistic Director) Pentas Project Theatre Production.
5. Sushila Kukathas, Independent Contractor, K Das Productions
6. Ghafir Akbar, Freelance Actor-Director
7. Tan Cher Kian, Producer, The Instant Cafe Theatre Company & Siring Siring Productions
8. Chua Teck Yeo, Freelance Actor-Director
9. Chandran Nagalingam, Secretary, Swara Community Arts Center (Performing arts school)
10. Shamaine Othman, freelance writer/comedian/actor/producer
11. Farah Rani, Actor/Producer, Perempuan Productions
12. Lim Soon Heng, Executive Director, KL Shakespeare Players
13. Lim Kien Lee, Artistic Director, KL Shakespeare Players
14. Umar Abdul Aziz. Makhluk Seni Founder and community manager at CreatorSpace
15. Tan CHING KUI, free lancer, Tag Nixxon Production
16. Joe Sidek, Festival Director, Joe Sidek Productions
17. Khairunazwan Rodzy, Creative Director, Management Director of Revolution Stage
18. HONG XI FAN, Freelancer, Dance Choreographer
19. THEYVAPAALAN S JAYARATNAM, FREELANCE PERFORMANCE MAKER / PERFORMER.
21. Tung Jit Yang - Theatre Director, Writer, Performer - Full-time Director-in-Residence with The Actors Studio Malaysia @ The Kuala Lumpur Performing Arts Centre
Siti
22. Rosheen Fatima Mutalip - Producer, Educator, Writer, Actor, Stage Crew, Manamana Productions
23. Clarence Kuna - writer, actor, speech & drama teacher: freelance
24. Haziq Fadhullah - actor, freelance
25. Yusman Mokhtar - scenographer, freelance
26. Joe Chin Dagoe - actor, freelance
27. Kumar Karthigesu - Sitar artist, Managing Director, Hansa Productions and AkashA Malaysia.
28. Asterik Anak Seni Production - Theatre production
29. Persatuan Seni Teater Paralaks (Parallact Art) -Theatre Production
30. Iedil Dzuhrue Alaudin - Actor, AllA Improv Ensemble Member, Projek Disko Baldi Ensemble Member, Freelance
31. Sharifah Amani - Film and Stage Actor. Artitude Productions.
32. Damansara Performing Arts Centre (DPAC), performing arts centre
33. AllA Improv
34. Bravan An Aruljothi - Actor, freelance
35. Luvenia Kalia- Performer, choreographer, dance educator
36. Melissa Teoh - Producer, Production Manager, Designer (Mel T Productions)
38. Rahel Joseph. Gallery Director, ILHAM Gallery
39. Siti Robela Abdul Rahim (Bella Rahim) - Actor, Theatre practitioner, Freelancer
40. Ling Tang, Theatre practitioner, Freelancer, Director & founder-Now Theatre
41. Maria Adoracion Delfino Gomes, Director, Jazz Works, stage & music productions
42. The Temple of Fine Arts Malaysia ( Perbadanan Kesenian Malaysia )
43. Ashwin Gobinath. Director. Nadir Studios
44. Tan David, programmes manager
45. Dominic Lucien Luk - Theatre Practitioner, Director, Educationer, Co-Founder of Mondaly Show Entertainment
46. Benjamin Lin - Producer, Educationer, Theatre Practitioner, Co-Founder of Monday Show Entertainment
47. Shufitri Mohd Shukardi - Digital Content Manager, Persatuan Kakiseni
48. David Lawrence Gomes, independent stage and theatre performer
49. Malik Taufiq - Theatre Practitioner, Actor, Freelance
50. Hands Percussion
51. Susan Lankester, Catwoman Productions
52. Chacko Vadaketh
53. Pan Swee Chin
54. Ipoh Fine Arts Society.
55. Nikhil Menon - Actor, performer, theatre practitioner, freelancer
56. Ho Lee Ching - Actor/Director-in-Residence at The Kuala Lumpur Performing Arts Centre
57. Yee Sue Ki - Independent dance artist (choreographer, performer, instructor)
58. Aida Redza, Founder of WindRiver Productions, Artistic Principal of Studio Pentas
59. Liu Yong Sean - Artistic Director of Pexstret Dance Theater
60. Hanan Azlan - Comedian, Singer-Songwriter, Actor, Improviser, freelance
61. Soh Chong Hong, Encore Melaka Stage Manager, Independent producer, curator, stage manager and coordinator.
62. Illya Syahirah - Art Practitioner, Arts Educator, Freelance
63. Kenneth Wong, People Ideas Culture
64. Leang Hui Jie - Jet Leang Dance Theatre, Choreographer & Dancer
65. The Jumping Jellybeans Sdn Bhd
66. Eleanor Goh - Arts Practitioner, Arts Educator, Freelance
67. Emily Thomas - Art Practitioner, Freelance
68. Nabil Zakaria - Theatre practitioner, freelance actor
69.(ASLI) Persatuan Angkatan Seni Lakon Interaksi Kuala Lumpur dan Selangor
70. Sheena Baharudin - Arts Practitioner, Spoken Word Artist
71. John Wong Weng Yik - Arts Practitioner, Project Manager, Freelance
72. Kwang Tung Dance Company
73. Seng Soo Ming - Artistic Director, Pitapat Theatre
74. Umar Azizi - Arts Practitioner
75. Elvira Carrie Olga Arul - performer
76. Tarrant Kwok - Technical Manager, Production Stage Manager for Theatrehreesixty
77. Mia Sabrina Mahadir - Theatre Practitioner, Freelance actor
78. Ahmad Jeffni Kamar - Musician
79. Jack Malik - Arts Practitioner
80. Tengku Indera - Musician
81. Jerome Kugan - Artist
82. Ayam Fared - Artist/ Arts Education
83. Iefiz Alaudin - Educator/theatre practitioner
84. O Puppet Theatre
85. Fa Abdul - Producer, Director, Playwright, Big Nose Productions
86. Adry Azad Alaudin - Assistant Technical Manager for Theatrehreesixty
87. Amirul Zain - Independent Filmmaker, Actor, Writer, Theatre Practitioner, Freelancer
88. Adam Hamizan - Actor, Freelancer
89. Quito Neng Zhen Yang - Costume Designer, 11Founder of Hassou Enterprise
90. Jacklyn Tan Ling Yeen - Costume Designer, Founder of Hassou Enterprise & Drama instructor
91. Suvarna Fine Arts (Performing Arts Academy)
92. Richard Gardner, Gardner & Wife Theatre
93. Koe Cheng Gaik, Freelance Arts Administrator
94. Koe Gaik Cheng, Freelance Arts Administrator
95. Diong Chae Lian, PJ Live Arts
96. Fatimah Abu Bakar - Actor, Educator
97. Sharifah Aryana - Actor, Producer
98. Ranessa Theyakaraja - Actor, Writer, Director
99. Chelsia Ng - Actor, Singer, Songwriter
100. Soon Choon Mee, Art Educator
101. Nicole Yong - Actor, Producer
102. Farrah Iwanina- Student,Actor,Freelancer
103. Sarah Hasbullah - Student of Performing Arts, Actor freelancer
104. Adry Bashir - Actor, Freelancer
105. Hau Guei Sze- Actor, Freelancer
106. Aqil Redzuan - Actor, Freelancer
107. Prem Sagar Krishnan - Actor, Dancer, Performer
108. TAN SOOI BENG , PRÉSIDENT OMBAK OMBAK ARTSTUDIO
109. Prof Dr. Joseph Gonzales - Founder ASK Dance Company/Choreographer/Performer
110. Nisha Dharan Nair - actor, scriptwriter, freelancer
111. Hazel Khairuddin - Actor, freelancer
113. Sy Mia Sara - Actor, Freelancer
114. Carmen Soo - Actor
115. Phoebe Tsen- Singer, Song writer, Freelancer
116. Nik Waheeda - theater practitioner, freelance actor
117. PRJK BB, Arts Collective
118. Kam poh poh / Joanne Kam - Actor, writer, comedian, producer
119. Syamsuriatina Ishak aka Tina Isaacs - Lawyer, Writer, Actor, Vocalist, Creative Writing teacher, founder of Malaysian Writers Community and Co-Founder of Unrestricted Stage
120. Ooi Mee Quin - Producer & Video Editor
121. Yudi Yap.Singer Modern Nanyang
122. NIOW YI LEEN- Stage Manager/Sound Enginee(Niow Production)
123. Pitahati/Ruag Hati Kita Enterprise - Band, Music Producer, Composer, Lyricist
124. Jiamin Thong, Actor/Dancer, Freelancer
125. Choong Shen Yee - Actor, Dancer, Performing Artist
126. Tinesh Raman - Actor, Freelancer
127. Kent Tan - Actor, writer, producer
128. Lisa Foo – Installation artist, scenographer, set and costume designer
129. Fatin Syazwanie - actor, freelance
Malaysian Writers Society
(Persatuan Penulis Malaysia)
Registration No: PPM-008-10-06092016
(Incorporated in Malaysia)

Financial Statements for the year ended
31 December 2018
**Malaysian Writers Society**  
(Persatuan Penulis Malaysia)  
(Registration No: PPM-008-10-06092016)  
(Incorporated in Malaysia)

Financial Statements for the year ended  
31 December 2018

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Malaysian Writers Society  
(Persatuan Penulis Malaysia) 
(Registration No: PPM-008-10-06092016)  
(Incorporated in Malaysia) 

Statement by the Committee  

We, the Chairman and Honorary Treasurer of Malaysian Writers Society, do hereby state that in the opinion of the Committee, the financial statements set out on pages 6 to 10 are properly drawn up in accordance with the Malaysian Private Entities Reporting Standard and the Society Act, 1966 in Malaysia so as to give true and fair view of the financial position of the Society as at 31 December 2018 and of its income and expenditure and statement of receipts and payments for the financial year ended 31 December 2018. 

On behalf of the Committee, 

Gina Yap Lai Yoong  
Chairman  

Date: 27 May 2020  

Anna Tan Shuh Ping  
Honorary Treasurer
Malaysian Writers Society  
(Persatuan Penulis Malaysia)  
(Registration No: PPM-008-10-06092016)  
(Incorporated in Malaysia)  

Report on the Audit of the Financial Statements  

Opinion  

We have audited the financial statements of Malaysian Writers Society, which comprise the statement of financial position as at 31 December 2018, the statement of income and expenditure and the statement of receipts and payments for the year then ended, and a summary of significant accounting policies and other explanatory information, as set out on pages 6 to 10.  

In our opinion, the accompanying financial statements give a true and fair view of the financial position of the Society as at 31 December 2018, and of its statement of income and expenditure and its statement of receipts and payments for the year then ended in accordance with Malaysian Private Entities Reporting Standard and the Society Act, 1966 in Malaysia.  

Basis for Opinion  

We conducted our audit in accordance with approved standards on auditing in Malaysia and International Standards on Auditing. Our responsibilities under those standards are further described in the Auditors’ Responsibilities for the Audit of the Financial Statements section of our auditors’ report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.  

Independence and Other Ethical Responsibilities  

We are independent of the Society in accordance with the By-Laws (on Professional Ethics, Conduct and Practice) of the Malaysian Institute of Accountants (“By-Laws”) and the International Ethics Standards Board for Accountants’ Code of Ethics for Professional Accountants (“IESBA Code”), and we have fulfilled our other ethical responsibilities in accordance with the By-Laws and the IESBA Code.  

Responsibilities of the committee of the Society for the Financial Statements  

The committee of the Society are responsible for the preparation of financial statements of the Society that give a true and fair view in accordance with Malaysian Private Entities Reporting Standard and the Society Act, 1966 in Malaysia. The committee of the Society are also responsible for such internal control as the committee of the Society determine is necessary to enable the preparation of financial statements of the Society that are free from material misstatement, whether due to fraud or error.
Responsibilities of the committee of the Society for the Financial Statements (cont’d)

In preparing the financial statements of the Society, the committee of the Society are responsible for assessing the Society’s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee of the Society either intend to liquidate the Society or to cease operations, or have no realistic alternative but to do so.

Auditors’ Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements of the Society as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors’ report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with approved standards on auditing in Malaysia and International Standards on Auditing will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with approved standards on auditing in Malaysia and International Standards on Auditing, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements of the Society, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society’s internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee of the Society.
Auditors’ Responsibilities for the Audit of the Financial Statements (cont’d)

- Conclude on the appropriateness of the committee of the Society’s use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society’s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors’ report to the related disclosures in the financial statements of the Society or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors’ report. However, future events or conditions may cause the Society to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements of the Society, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee of the Society regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Other Matter

This report is made solely to the members of the Society, as a body, and for no other purpose. We do not assume responsibility to any other person for the content of this report.

PETER NG & CO
Firm Number : AF 002263
Chartered Accountants

NG WENG SUM
Approved Number :3344/12/21 (J)
Chartered Accountant

Penang

Date: 27 May 2020
Malaysian Writers Society
(Persatuan Penulis Malaysia)
(Registration No: PPM-008-10-06092016)
(Incorporated in Malaysia)

Society Information

Chairman
Gina Yap Lai Yoong

Vice Chairman
Lokman Hakim Bin Abdul Wahid

Honorary Secretary
Lim Wan Phing

Honorary Treasurer
Anna Tan Shuh Ping

State Representatives
Diyaa Mani
Georgette Tan Thien Gin
Joanne Ch’ng Yu Rou
Leong Chin Hsien
Muhtadi bin Mahsun
Ong Li Yuan
Pepper Lim Kean Kheng
Syamsuriatina Binti Ishak
Tutu Dutta A/P K.S. Dutta

Auditors
PETER NG & CO (AF 002263)
Chartered Accountants
Malaysian Writers Society  
(Persatuan Penulis Malaysia)  
(Registration No: PPM-008-10-06092016)  
(Incorporated in Malaysia)

Statement of Financial Position as at 31 December 2018

<table>
<thead>
<tr>
<th>Note</th>
<th>2018 RM</th>
<th>2017 RM (Restated)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Assets employed</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inventories</td>
<td>1,287</td>
<td>-</td>
</tr>
<tr>
<td>Cash and bank balances</td>
<td>16,615</td>
<td>13,962</td>
</tr>
<tr>
<td></td>
<td>17,902</td>
<td>13,962</td>
</tr>
<tr>
<td><strong>Current liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accruals</td>
<td>2,395</td>
<td>2,013</td>
</tr>
<tr>
<td></td>
<td>2,395</td>
<td>2,013</td>
</tr>
<tr>
<td><strong>Net current assets</strong></td>
<td>15,507</td>
<td>11,949</td>
</tr>
<tr>
<td><strong>Financed by:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accumulated funds</td>
<td>3</td>
<td>15,507</td>
</tr>
</tbody>
</table>

The accompanying notes form an integral part of the financial statements.
Malaysian Writers Society  
(Persatuan Penulis Malaysia)  
(Registration No: PPM-008-10-06092016)  
(Incorporated in Malaysia)

Statement of Income and Expenditure for the year ended 31 December 2018

<table>
<thead>
<tr>
<th></th>
<th>Year from 1 January 2018 to 31 December 2018</th>
<th>Period from 6 September 2016 (date of incorporation) to 31 December 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Registration fees</td>
<td>2(d) 1,160</td>
<td>3,600</td>
</tr>
<tr>
<td>Annual fees</td>
<td>4,320</td>
<td>6,690</td>
</tr>
<tr>
<td>Donation</td>
<td>102</td>
<td>1,373</td>
</tr>
<tr>
<td>Festival income</td>
<td>-</td>
<td>7,947</td>
</tr>
<tr>
<td>Booth income</td>
<td>1,103</td>
<td>146</td>
</tr>
<tr>
<td>Other projects</td>
<td>3,827</td>
<td>476</td>
</tr>
<tr>
<td>Other income</td>
<td>8</td>
<td>19</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>10,520</td>
<td>20,251</td>
</tr>
</tbody>
</table>

| **Expenditure**          |                                             |                                                                          |
| Auditors’ remuneration   | 500                                         | 500                                                                      |
| Festival expenses        | -                                           | 5,521                                                                    |
| Booth expenses           | 2,116                                        | 355                                                                      |
| Other projects expenses  | 3,158                                       | 814                                                                      |
| Registration expenses   | -                                           | 75                                                                       |
| Administrative expenses  | 1,188                                       | 1,037                                                                    |
| **Total Expenditure**    | 6,962                                       | 8,302                                                                    |

**Surplus for the year**  
3,558                                                                  11,949

The accompanying notes form an integral part of the financial statements.
Malaysian Writers Society  
(Persatuan Penulis Malaysia)  
(Registration No: PPM-008-10-06092016)  
(Incorporated in Malaysia)

Statement of Receipts and Payments for the year ended 31 December 2018

<table>
<thead>
<tr>
<th>Year from 1 January 2018 to 31 December 2018</th>
<th>Period from 6 September 2016 (date of incorporation) to 31 December 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>RM</td>
<td>RM</td>
</tr>
<tr>
<td><strong>Cash and bank balances at beginning of the year/period</strong></td>
<td>13,962</td>
</tr>
<tr>
<td><strong>Receipts</strong></td>
<td></td>
</tr>
<tr>
<td>Registration fees</td>
<td>1,160</td>
</tr>
<tr>
<td>Annual fees</td>
<td>4,390</td>
</tr>
<tr>
<td>Donation</td>
<td>102</td>
</tr>
<tr>
<td>Festival income</td>
<td>-</td>
</tr>
<tr>
<td>Booth income</td>
<td>1,103</td>
</tr>
<tr>
<td>Other projects</td>
<td>3,827</td>
</tr>
<tr>
<td>Other income</td>
<td>8</td>
</tr>
<tr>
<td><strong>Total Receipts</strong></td>
<td>10,590</td>
</tr>
<tr>
<td><strong>Payments</strong></td>
<td></td>
</tr>
<tr>
<td>Anthology expenses</td>
<td>37</td>
</tr>
<tr>
<td>Festival expenses</td>
<td>1,513</td>
</tr>
<tr>
<td>Booth expenses</td>
<td>1,729</td>
</tr>
<tr>
<td>Other projects expenses</td>
<td>3,158</td>
</tr>
<tr>
<td>Registration expenses</td>
<td>-</td>
</tr>
<tr>
<td>Administrative expenses</td>
<td>1,000</td>
</tr>
<tr>
<td>Auditors’ remuneration</td>
<td>500</td>
</tr>
<tr>
<td><strong>Total Payments</strong></td>
<td>7,937</td>
</tr>
<tr>
<td><strong>Cash and bank balances at end of the year/period</strong></td>
<td>16,615</td>
</tr>
</tbody>
</table>

The accompanying notes form an integral part of the financial statements.
Malaysian Writers Society  
(Persatuan Penulis Malaysia)  
(Registration No: PPM-008-10-06092016)  
(Incorporated in Malaysia)

Notes to the Financial Statements

1. Principal activity

The Society is principally engaged in the provision for management and administrative services to the members.

2. Significant accounting policies

(a) Basis of accounting

The financial statements of the Society have been prepared under the historical cost convention and in compliance with Malaysian Private Entities Reporting Standard and the Society Act, 1966 in Malaysia.

(b) Inventories

Inventories are carried at anticipated realisable value.

(c) Provisions

Provisions are recognised when there is a present obligation, legal or constructive, as a result of a past event, when it is probable that an outflow of resources embodying economic benefit will be required to settle the obligation and reliable estimate can be made of the amount of the obligation.

(d) Income recognition

Income is recognised on cash receipt basis.
Malaysian Writers Society
(Persatuan Penulis Malaysia)
(Registration No: PPM-008-10-06092016)
(Incorporated in Malaysia)

3. Accumulated funds

<table>
<thead>
<tr>
<th></th>
<th>2018 RM</th>
<th>2017 RM</th>
</tr>
</thead>
<tbody>
<tr>
<td>At 1 January/ incorporation date</td>
<td>11,949</td>
<td>-</td>
</tr>
<tr>
<td>Excess of income over expenditure</td>
<td>3,558</td>
<td>11,949</td>
</tr>
<tr>
<td><strong>Balance at 31 December</strong></td>
<td><strong>15,507</strong></td>
<td><strong>11,949</strong></td>
</tr>
</tbody>
</table>

4. Comparative figures

<table>
<thead>
<tr>
<th></th>
<th>As previously stated RM</th>
<th>Prior year adjustment RM</th>
<th>As restated RM</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Statement of financial position</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At 31 December 2017</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current assets</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inventory</td>
<td>6,283</td>
<td>(6,283)</td>
<td>-</td>
</tr>
<tr>
<td><strong>Current liabilities</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accruals</td>
<td>8,296</td>
<td>(6,283)</td>
<td>2,013</td>
</tr>
</tbody>
</table>

Restatement of comparative figures was due to overstatement of inventories in the prior period.
Malaysian Writers Society  
(Persatuan Penulis Malaysia)  
(Registration No: PPM-008-10-06092016)  
(Incorporated in Malaysia)  

Financial Statements for the year ended  
31 December 2019

<table>
<thead>
<tr>
<th>Contents</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Society Information</td>
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</tr>
<tr>
<td>Statement by the Board Of Committee</td>
<td>2</td>
</tr>
<tr>
<td>Auditors’ Report</td>
<td>3-5</td>
</tr>
<tr>
<td>Statement of Financial Position</td>
<td>6</td>
</tr>
<tr>
<td>Statement of Income and Expenditure</td>
<td>7</td>
</tr>
<tr>
<td>Statement of Receipts and Payments</td>
<td>8</td>
</tr>
<tr>
<td>Notes to the Financial Statements</td>
<td>9-10</td>
</tr>
</tbody>
</table>
Malaysian Writers Society  
(Persatuan Penulis Malaysia)  
(Registration No: PPM-008-10-06092016)  
(Incorporated in Malaysia)

Society Information

Chairman  
Gina Yap Lai Yoong

Vice Chairman  
Lokman Hakim Bin Abdul Wahid

Honorary Secretary  
Lim Wan Phing

Honorary Treasurer  
Anna Tan Shuh Ping

State Representatives  
Diyaa Mani  
Georgette Tan Thien Gin  
Joanne Ch’ng Yu Rou  
Leong Chin Hsien  
Muhtadi bin Mahsun  
Ong Li Yuan  
Pepper Lim Kean Kheng  
Syamsuriatina Binti Ishak  
Tutu Dutta A/P K.S. Dutta

Auditors  
PETER NG & CO (AF 002263)  
Chartered Accountants
Malaysian Writers Society  
(Persatuan Penulis Malaysia)  
(Registration No: PPM-008-10-06092016)  
(Incorporated in Malaysia)

Statement by the Committee

We, the Chairman and Honorary Treasurer of Malaysian Writers Society, do hereby state that in the opinion of the Committee, the financial statements set out on pages 6 to 10 are properly drawn up in accordance with the Malaysian Private Entities Reporting Standard and the Society Act, 1966 in Malaysia so as to give true and fair view of the financial position of the Society as at 31 December 2019 and of its income and expenditure and statement of receipts and payments for the financial year ended 31 December 2019.

On behalf of the Committee,

Gina Yan Lai Yoong  
Chairman

Date: 27 May 2020

Anna Tan Shuh Ping  
Honorary Treasurer
Malaysian Writers Society
(Persatuan Penulis Malaysia)
(Registration No: PPM-008-10-06092016)
(Incorporated in Malaysia)

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Malaysian Writers Society, which comprise the statement of financial position as at 31 December 2019, the statement of income and expenditure and the statement of receipts and payments for the year then ended, and a summary of significant accounting policies and other explanatory information, as set out on pages 6 to 10.

In our opinion, the accompanying financial statements give a true and fair view of the financial position of the Society as at 31 December 2019, and of its statement of income and expenditure and its statement of receipts and payments for the year then ended in accordance with Malaysian Private Entities Reporting Standard and the Society Act, 1966 in Malaysia.

Basis for Opinion

We conducted our audit in accordance with approved standards on auditing in Malaysia and International Standards on Auditing. Our responsibilities under those standards are further described in the Auditors’ Responsibilities for the Audit of the Financial Statements section of our auditors’ report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Independence and Other Ethical Responsibilities

We are independent of the Society in accordance with the By-Laws (on Professional Ethics, Conduct and Practice) of the Malaysian Institute of Accountants ("By-Laws") and the International Ethics Standards Board for Accountants’ Code of Ethics for Professional Accountants ("IESBA Code"), and we have fulfilled our other ethical responsibilities in accordance with the By-Laws and the IESBA Code.

Responsibilities of the committee of the Society for the Financial Statements

The committee of the Society are responsible for the preparation of financial statements of the Society that give a true and fair view in accordance with Malaysian Private Entities Reporting Standard and the Society Act, 1966 in Malaysia. The committee of the Society are also responsible for such internal control as the committee of the Society determine is necessary to enable the preparation of financial statements of the Society that are free from material misstatement, whether due to fraud or error.
Responsibilities of the committee of the Society for the Financial Statements (cont’d)

In preparing the financial statements of the Society, the committee of the Society are responsible for assessing the Society’s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee of the Society either intend to liquidate the Society or to cease operations, or have no realistic alternative but to do so.

Auditors’ Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements of the Society as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors’ report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with approved standards on auditing in Malaysia and International Standards on Auditing will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with approved standards on auditing in Malaysia and International Standards on Auditing, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements of the Society, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society’s internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee of the Society.
Auditors’ Responsibilities for the Audit of the Financial Statements (cont’d)

- Conclude on the appropriateness of the committee of the Society’s use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society’s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors’ report to the related disclosures in the financial statements of the Society or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors’ report. However, future events or conditions may cause the Society to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements of the Society, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee of the Society regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Other Matter

This report is made solely to the members of the Society, as a body, and for no other purpose. We do not assume responsibility to any other person for the content of this report.

PETER NG & CO
Firm Number : AF 002263
Chartered Accountants

NG WENG SUM
Approved Number :3344/12/21 (J)
Chartered Accountant

Penang

Date: 27 May 2020
Malaysian Writers Society  
(Persatuan Penulis Malaysia)  
(Registration No: PPM-008-10-06092016)  
(Incorporated in Malaysia)  

Statement of Financial Position as at 31 December 2019  

<table>
<thead>
<tr>
<th>Note</th>
<th>2019 RM</th>
<th>2018 RM</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets employed</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inventories</td>
<td>965</td>
<td>1,287</td>
</tr>
<tr>
<td>Receivables</td>
<td>1,045</td>
<td>-</td>
</tr>
<tr>
<td>Cash and bank balances</td>
<td>27,988</td>
<td>16,615</td>
</tr>
<tr>
<td><strong>Total current assets</strong></td>
<td>29,998</td>
<td>17,902</td>
</tr>
<tr>
<td><strong>Current liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accruals</td>
<td>2,080</td>
<td>2,395</td>
</tr>
<tr>
<td><strong>Total current liabilities</strong></td>
<td>2,080</td>
<td>2,395</td>
</tr>
<tr>
<td><strong>Net current assets</strong></td>
<td>27,918</td>
<td>15,507</td>
</tr>
<tr>
<td><strong>Financed by:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Accumulated funds</strong></td>
<td>3</td>
<td>27,918</td>
</tr>
</tbody>
</table>

The accompanying notes form an integral part of the financial statements.
Malaysian Writers Society  
(Persatuan Penulis Malaysia)  
(Registration No: PPM-008-10-06092016)  
(Incorporated in Malaysia)

Statement of Income and Expenditure for the year ended 31 December 2019

<table>
<thead>
<tr>
<th>Income</th>
<th>2019 RM</th>
<th>2018 RM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration fees</td>
<td>1,680</td>
<td>1,160</td>
</tr>
<tr>
<td>Annual fees</td>
<td>3,690</td>
<td>4,320</td>
</tr>
<tr>
<td>Book sales</td>
<td>1,397</td>
<td>-</td>
</tr>
<tr>
<td>Donation</td>
<td>-</td>
<td>102</td>
</tr>
<tr>
<td>Festival income</td>
<td>15,305</td>
<td>-</td>
</tr>
<tr>
<td>Booth income</td>
<td>209</td>
<td>1,103</td>
</tr>
<tr>
<td>Other projects</td>
<td>-</td>
<td>3,827</td>
</tr>
<tr>
<td>Other income</td>
<td>58</td>
<td>8</td>
</tr>
<tr>
<td><strong>Total income</strong></td>
<td><strong>22,339</strong></td>
<td><strong>10,520</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditure</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Auditors’ remuneration</td>
<td>500</td>
<td>500</td>
</tr>
<tr>
<td>Festival expenses</td>
<td>7,033</td>
<td>-</td>
</tr>
<tr>
<td>Booth expenses</td>
<td>819</td>
<td>2,116</td>
</tr>
<tr>
<td>Other projects expenses</td>
<td>-</td>
<td>3,158</td>
</tr>
<tr>
<td>Cost of books</td>
<td>228</td>
<td>-</td>
</tr>
<tr>
<td>Administrative expenses</td>
<td>1,348</td>
<td>1,188</td>
</tr>
<tr>
<td><strong>Total expenditure</strong></td>
<td><strong>9,928</strong></td>
<td><strong>6,962</strong></td>
</tr>
</tbody>
</table>

| Surplus for the year                | 12,411  | 3,558   |

The accompanying notes form an integral part of the financial statements.
Malaysian Writers Society  
(Persatuan Penulis Malaysia)  
(Registration No: PPM-008-10-06092016)  
(Incorporated in Malaysia)

Statement of Receipts and Payments for the year ended 31 December 2019

<table>
<thead>
<tr>
<th></th>
<th>2019 RM</th>
<th>2018 RM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash and bank balances at beginning of the year</td>
<td>16,615</td>
<td>13,962</td>
</tr>
</tbody>
</table>

**Receipts**

<table>
<thead>
<tr>
<th>Description</th>
<th>2019 RM</th>
<th>2018 RM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration fees</td>
<td>1,680</td>
<td>1,160</td>
</tr>
<tr>
<td>Annual fees</td>
<td>3,620</td>
<td>4,390</td>
</tr>
<tr>
<td>Book sales</td>
<td>1,352</td>
<td>-</td>
</tr>
<tr>
<td>Donation</td>
<td>-</td>
<td>102</td>
</tr>
<tr>
<td>Festival income</td>
<td>15,305</td>
<td>-</td>
</tr>
<tr>
<td>Booth income</td>
<td>209</td>
<td>1,103</td>
</tr>
<tr>
<td>Other projects</td>
<td>-</td>
<td>3,827</td>
</tr>
<tr>
<td>Other income</td>
<td>58</td>
<td>8</td>
</tr>
<tr>
<td><strong>Total Receipts</strong></td>
<td>22,224</td>
<td>10,590</td>
</tr>
</tbody>
</table>

**Payments**

<table>
<thead>
<tr>
<th>Description</th>
<th>2019 RM</th>
<th>2018 RM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthology expenses</td>
<td>1,438</td>
<td>37</td>
</tr>
<tr>
<td>Festival expenses</td>
<td>7,733</td>
<td>1,513</td>
</tr>
<tr>
<td>Booth expenses</td>
<td>425</td>
<td>1,729</td>
</tr>
<tr>
<td>Other projects expenses</td>
<td>-</td>
<td>3,158</td>
</tr>
<tr>
<td>Administrative expenses</td>
<td>1,255</td>
<td>1,000</td>
</tr>
<tr>
<td>Auditors’ remuneration</td>
<td>-</td>
<td>500</td>
</tr>
<tr>
<td><strong>Total Payments</strong></td>
<td>10,851</td>
<td>7,937</td>
</tr>
</tbody>
</table>

**Cash and bank balances at end of the year**

<table>
<thead>
<tr>
<th></th>
<th>2019 RM</th>
<th>2018 RM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash and bank balances at end of the year</td>
<td>27,988</td>
<td>16,615</td>
</tr>
</tbody>
</table>

The accompanying notes form an integral part of the financial statements.
Malaysian Writers Society
(Persatuan Penulis Malaysia)
(Registration No: PPM-008-10-06092016)
(Incorporated in Malaysia)

Notes to the Financial Statements

1. Principal activity

   The Society is principally engaged in the provision for management and administrative services to the members.

2. Significant accounting policies

   (a) Basis of accounting

   The financial statements of the Society have been prepared under the historical cost convention and in compliance with Malaysian Private Entities Reporting Standard and the Society Act, 1966 in Malaysia.

   (b) Inventories

   Inventories are carried at anticipated realisable value.

   (c) Provisions

   Provisions are recognised when there is a present obligation, legal or constructive, as a result of a past event, when it is probable that an outflow of resources embodying economic benefit will be required to settle the obligation and reliable estimate can be made of the amount of the obligation.

   (d) Income recognition

   Income is recognised on cash receipt basis.
**Malaysian Writers Society**  
(Persatuan Penulis Malaysia)  
(Registration No: PPM-008-10-06092016)  
(Incorporated in Malaysia)

### 3. Accumulated funds

<table>
<thead>
<tr>
<th>Description</th>
<th>2019 RM</th>
<th>2018 RM</th>
</tr>
</thead>
<tbody>
<tr>
<td>At 1 January</td>
<td>15,507</td>
<td>11,949</td>
</tr>
<tr>
<td>Excess of income over expenditure</td>
<td>12,411</td>
<td>3,558</td>
</tr>
<tr>
<td>Balance at 31 December</td>
<td>27,918</td>
<td>15,507</td>
</tr>
</tbody>
</table>
The society aims to:

(1) advancement of Malayalam writers, whether writing locally or abroad.

(2) the Register of Societies

(3) the society shall not be changed without the prior approval of the committee. the registered place of business of the society shall be at the address of the secretary or at such other places as may from time to time be designated by the committee.

2. Place of Business and Correspondence Address

MALAYALAM WRITERS SOCIETY

The society shall be known as the

MALAYALAM WRITERS SOCIETY

Dikemaskini: 10 November 2018
(q) **Candidate Member**, which shall be open to all:

- Any individual who meets the criteria as set out in the Constitution and has contributed to an **Approved Publication** as listed in the Appendix of the Constitution, or
- Meets any other criteria as set out in the Constitution.

(9) **Full Member**, which shall be open to all:

- Memberships shall be categorized into:
  - (1) Membership shall be unlimited in number.
  - (2) Membership shall be classified into:
    - (1) Keahlian
    - (2) Keahlian akhak diklat dan kepentingan kemasyarakatan
  
- Membership will enable the professional development of Malayalam literature, and the general advancement of Malayalam writers in the community and those within the interest of Malayalam writers, provide encouragement and cooperation among the Malayalam writers and publishers of creative writing:
  - (1) Foster and raise critical interest in creative writing by
    - (1) Dissemination of Malayalam literature, and the general advancement of Malayalam writers in the community and those within the interest of Malayalam writers, provide encouragement and cooperation among the Malayalam writers and publishers of creative writing:
      - (1) Dissemination of Malayalam literature, and the general advancement of Malayalam writers in the community and those within the interest of Malayalam writers, provide encouragement and cooperation among the Malayalam writers and publishers of creative writing:
According to their classification of membership, society and be entitled to all the privileges of membership.

(4) Every applicant whose application has been approved in (3)

without assigning any reason thereof.

Every application for membership shall be proposed and

industry in Malaysia.

conducted business in the literary or publication

whether incorporated in Malaysia or otherwise, that

(non-Malaysian) individuals of any age who has a

(c) Affiliate Member, which shall be open to all:

Publication as listed in Appendix 1.

Malaysian citizen or permanent resident;

(ii) of any age;

(iii) individuals;

PermaiBAGAN

Malaysian Writers Society

CONSTITUTION
5. Any member who is in arrears of their subscriptions for a period exceeding 2 months after the membership expiry membership expiry period.

5.1 Annual subscription shall be payable on the expiry of the calendar year from payment of the last annual subscription (the advance no later than 1 month of the expiry of the calendar year).

5.1.1 Full Member

RM40.00 (Ringgit Malaysia Forty only)

5.1.2 Candidate Member

RM60.00 (Ringgit Malaysia Sixty only)

5.1.3 Affiliated Member

RM200.00 (Ringgit Malaysia Two Hundred only)

5.2 Registration Fee for all categories of membership shall be as follows:

5.2.1 Full Member

RM100.00 (Ringgit Malaysia One Hundred only)

5.2.2 Candidate Member

RM150.00 (Ringgit Malaysia One Fifty only)

5.2.3 Affiliated Member

RM200.00 (Ringgit Malaysia Two Hundred only)

5.3 The registration fee for all categories of membership shall be paid by each category of member.

5.4 Any member of good standing who have no arrears in

5.5 Vice-Chancellor of the university concerned.

5.6 Only full members of good standing who have no arrears in

5.7 A university or university-college student shall not be eligible

MALAYSIAN WRITERS SOCIETY

PERMBAKAN

CONSTITUTION
ottom sources of income

6. Other sources of income

The Society is at liberty to source and acquire other financial


The amount due shall be regarded in the same way as a member

7. Special subscriptions are levied for particular purposes may

no payment of fees registration fees and the appropriate

8. The Committee shall have the power to re-assign any person

who has allowed the membership to lapse through arrears.

(5) Any member who allows himself to be in arrears of

subscriptions exceeding 12 months after the

subscription

that the Committee may direct legal action be taken

concerning the fine or fee, with the consent of the

members of the Society and the Secretary shall be

member or the Secretary, shall be at the first

meeting of the Society.

(4) The Committee may direct legal action to be taken

against him, if necessary, provided that they are satisfied

that he has received the notice of this debt.

(3) The Committee may direct legal action to be taken

against a member, participant or fee, with the consent of the

members of the Society and the Secretary shall be

member or the Secretary, shall be at the first

meeting of the Society.

(2) The Committee may direct legal action to be taken

against a member, participant or fee, with the consent of the

members of the Society and the Secretary shall be

member or the Secretary, shall be at the first

meeting of the Society.

(1) The Committee may direct legal action to be taken

against a member, participant or fee, with the consent of the

members of the Society and the Secretary shall be

member or the Secretary, shall be at the first

meeting of the Society.
6. General Meeting

Any member who fails to comply with the constitution or the applicable legislation and the appropriate duration of the membership may be expelled from the Society.

7. Resignation and Termination of Membership

Any member who wishes to resign his membership from the Society must give 14 days notice in writing to the Secretary.
4. A day before the date fixed for the meeting, notice and agenda for an extraordinary general meeting shall be forwarded by the Secretary to all members at least such requisition.

5. An extraordinary general meeting requisition by members reasons for such meeting.

6. At the joint request of not less than the number of committee members, stating the objects and whenever the Committee deems desirable or

7. Such requisition by a general meeting of the Society shall be

8. Attendance at a general meeting by a voting member may

9. The Secretary will send to all members at least 14 days

MALAYSIAN WRITERS SOCIETY

CONSTITUTION
(2) Tiga-lep sih Jawatankuasa Penulisan Hendaklah memegang
kepedah yang sel dalam kelajuan Alikuh, sel dalam kepedahkuan
Jawatankuasa ini disebutkan:

(3) Sekerang-kurung 2 kan tikah lebuh dan 2 orang Alikuh

- Dengan Presiden
- Dengan Penolong Presiden
- Dengan Sekretar
- Dengan Asisten Sekretar

(4) Pemegang Jawatan dalam Presiden-

(5) Jawatan yang dijalankan dan pembahagian yang dilajankan di

(1) Jawatankuasa

Mesyuarat itu:
Agung kasah sel dalam masa tikah lebuh dan 6 buah sebab sebesar

(11) Sekerang-kurung hendaklah memegang kendera lep-limpah

(10) Pasal (8) (i) dan (8) (2) dari Ulang perubahan yang berlaku dalam

6

PERLEMBAHAN

CONSTITUTION

6

MALAYSIAN WRITERS SOCIETY
(g) The function of the Committee is to organise and supervise

(5) All office-bearers shall be Malayans citizens.

(4) All office-bearers and every officer performing executive

(3a) The holder of the office of President shall hold office for

(2) All committee members of the Society shall hold office for

(1) The period of office shall be a continuous term.

(2a) General meeting, whenever is later.

Socities act 1966.

(2) All committee members of the Society shall hold office for

(1a) The holder of the office of President shall hold office for

(3) The term of office shall be for a term of 2 years or until the next

(4) The term of office shall be for a term of 2 years or until the next

(5) The term of office shall be for a term of 2 years or until the next

(6) The term of office shall be for a term of 2 years or until the next
Committee is deemed to have been duly dissolved.

10. Where any urgent matter requiring the approval of the
Committee arises and it is not possible to convene a
scheduled Committee meeting, attendance at a Committee meeting may be physically in

(6) Attendance at a Committee meeting may be physically in

(5) The Committee may make regulations for the purposes of

(4) The Committee shall meet at least once every 3 months. A

(3) The Committee shall meet at least once every 3 months. A

(2) The Committee shall meet at least once every 3 months. A

(1) The Committee shall meet at least once every 3 months. A
(14) The Committee shall give instructions to the Secretary and members in respect of the publication of the society.

(15) The next election of Committee members shall be deemed to have resulted from the

(16) Any member of the Committee who fails to attend 3

(17) Any decision obtained by circular letter shall be reported by

(18) The decision must be by a majority vote.

(19) A quorum of the Committee consists of

(20) At least half of the members of the Committee must

(21) Members interested and satisfactory in the publication of the society.

(22) The proposal and

(23) The problem of issue must be clearly set out in the
(9) Sekretarai wajib membantu Presiden dalam membuka dan menutup rapat-

(2) Presiden wajib membantu Presiden dalam membuka dan menutup

(1) Presiden, dalam memandu Jawatankuasa, hendaklah-

10. Tugas dan Wangkajang presentation Jawatan dan All-

16. Jawatankeuasa Yang Lain hendaklah menyertai semuajawatankuasa dalam-

15. Jawatankuasa boleh mengadakan apap-juga jawatankuasa kecil-

14. Tugas dan Wangkajang presentation Fungsi dan perlu orang yang diperlukan dalam-

13. Najib-Perwakilan perhimpunan dan Presiden.-

(3) Jawatankuasa yang mengesyorkan kepada Presiden atau kepada sekreta-

12. Fungsi dan perlu orang yang diperlukan dalam-

11. Sekretarai mahu membantu Presiden dalam membuka dan menutup-

10. Tugas dan Wangkajang presentation Fungsi dan perlu orang yang diperlukan dalam-

(2) Presiden wajib membantu Presiden dalam membuka dan menutup

(1) Presiden, dalam memandu Jawatankuasa, hendaklah-

10. Tugas dan Wangkajang presentation Jawatan dan All-

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13. Najib-Perwakilan perhimpunan dan Presiden.-

(3) Jawatankuasa yang mengesyorkan kepada Presiden atau kepada sekreta-

12. Fungsi dan perlu orang yang diperlukan dalam-

11. Sekretarai mahu membantu Presiden dalam membuka dan menutup-
(b) In conjunction with the President and/or the Secretary, sign all cheques on behalf of the Society.

(c) The Treasurer shall be wholly responsible for the finances of the Society.

(d) The Assistant Secretary shall assist the Secretary in carrying out his duties and shall act for him in his absence.

(e) Any amendments to the Constitution, resolution of the Society; and

(f) The annual accounts of the Society shall be audited by an independent auditor; and

(g) The register shall be open to inspection by any person on reasonable notice at the office of the Society.

(h) Keep a member's register consisting of details such as names, addresses, and occupation of members, and address of the Society's

(i) Keep a register of all meetings and record all proceedings.

(j) Conduct all correspondence and keep all books, documents and papers except the accounts and financial

(k) Conduct all correspondence and keep all books, documents and papers except the accounts and financial

14

MALAYSIAN WRITERS SOCIETY

CONSTITUTION
(1) Without the prior sanction of the committee, no expenditure exceeding RM1,000.00 (Ringgit Malaysia only)
3 thousand only) at any one time shall be incurred
(4) No expenditure exceeding RM1,000.00 (Ringgit Malaysia

(5) The ordinary committee members shall assist the

(6) The ordinary committee members shall assist the
(5) No expenditure exceeding RM50,000.00 (Five Thousand Only) in any one month shall be incurred without the prior sanction of a General Meeting.

(6) Expenditure of RM10.000.00 (Fifteen Thousand Malaysia) and below at any one time may be incurred by the Treasurer for any purpose necessary for the carrying out of the objects of the Society.

(7) Should moneys raised in the Society's bank accounts exceed RM100,000.00 (Fifteen Thousand Malaysia) One Hundred Thousand Malaysia, the remaining amount shall be invested into fixed deposits wherein the earning interest on the said moneys shall be debited to the Reserve Fund, subject to the prudent decision of the Committee, within a reasonable sum to be determined by the Committee.

(8) As soon as possible after the end of each financial year, the Treasurer shall prepare a statement of receipts and payments and a balance sheet for the year which shall be audited by an Auditor appointed under the rules.

(9) The annual general meeting of the Society shall be for a term of 12 months commencing on the 1st January and end on the 30th December, unless re-appointed for a longer term.

(10) The suspension of the Society is decided by the General Meeting of Members, which shall be held in the registered place of business of the Society. The voting is by show of hands.

(11) The2nd March

(12) German

(13) September

(14) November

(15) December

(16) Perak

(17) Penang

(18) Selangor

(19) Sabah

(20) Sarawak

(21) Terengganu

(22) Perlis

(23) Pahang

(24) Negri Sembilan

(25) Kelantan

(26) Kedah

(27) Perlis

(28) Pahang

(29) Negeri Sembilan

(30) Johor

(31) Melaka

(32) Selangor

(33) Penang

(34) Perak

(35) Kelantan

(36) Terengganu

(37) Kelantan

(38) Malacca

(39) Pahang

(40) Terengganu

(41) Selangor

(42) Penang

(43) Perak

(44) Kedah

(45) Perlis

(46) Negeri Sembilan

(47) Johor

(48) Melaka

(49) Negri Sembilan

(50) Selangor

(51) Penang

(52) Perak

(53) Kedah

(54) Perlis

(55) Negeri Sembilan

(56) Johor

(57) Melaka

(58) Negri Sembilan

(59) Selangor

(60) Penang

(61) Perak

(62) Kedah

(63) Perlis

(64) Negeri Sembilan

(65) Johor

(66) Melaka

(67) Negri Sembilan

(68) Selangor

(69) Penang

(70) Perak

(71) Kedah

(72) Perlis

(73) Negeri Sembilan

(74) Johor

(75) Melaka

(76) Negri Sembilan

(77) Selangor

(78) Penang

(79) Perak

(80) Kedah

(81) Perlis

(82) Negeri Sembilan

(83) Johor

(84) Melaka

(85) Negri Sembilan

(86) Selangor

(87) Penang

(88) Perak

(89) Kedah

(90) Perlis

(91) Negeri Sembilan

(92) Johor

(93) Melaka

(94) Negri Sembilan

(95) Selangor

(96) Penang

(97) Perak

(98) Kedah

(99) Perlis

(100) Negeri Sembilan

(101) Johor

(102) Melaka

(103) Negri Sembilan

(104) Selangor

(105) Penang

(106) Perak

(107) Kedah

(108) Perlis

(109) Negeri Sembilan

(110) Johor

(111) Melaka

(112) Negri Sembilan

(113) Selangor

(114) Penang

(115) Perak

(116) Kedah

(117) Perlis

(118) Negeri Sembilan

(119) Johor

(120) Melaka

(121) Negri Sembilan

(122) Selangor

(123) Penang

(124) Perak

(125) Kedah

(126) Perlis

(127) Negeri Sembilan

(128) Johor

(129) Melaka

(130) Negri Sembilan

(131) Selangor

(132) Penang

(133) Perak

(134) Kedah

(135) Perlis

(136) Negeri Sembilan

(137) Johor

(138) Melaka

(139) Negri Sembilan

(140) Selangor

(141) Penang

(142) Perak

(143) Kedah

(144) Perlis

(145) Negeri Sembilan

(146) Johor

(147) Melaka

(148) Negri Sembilan

(149) Selangor

(150) Penang

(151) Perak

(152) Kedah

(153) Perlis

(154) Negeri Sembilan

(155) Johor

(156) Melaka

(157) Negri Sembilan

(158) Selangor

(159) Penang

(160) Perak

(161) Kedah

(162) Perlis

(163) Negeri Sembilan

(164) Johor

(165) Melaka

(166) Negri Sembilan

(167) Selangor

(168) Penang

(169) Perak

(170) Kedah

(171) Perlis

(172) Negeri Sembilan

(173) Johor

(174) Melaka

(175) Negri Sembilan

(176) Selangor

(177) Penang

(178) Perak

(179) Kedah

(180) Perlis

(181) Negeri Sembilan

(182) Johor

(183) Melaka

(184) Negri Sembilan

(185) Selangor

(186) Penang

(187) Perak

(188) Kedah

(189) Perlis

(190) Negeri Sembilan

(191) Johor

(192) Melaka

(193) Negri Sembilan

(194) Selangor

(195) Penang

(196) Perak

(197) Kedah

(198) Perlis

(199) Negeri Sembilan

(200) Johor

(201) Melaka

(202) Negri Sembilan

(203) Selangor

(204) Penang

(205) Perak

(206) Kedah

(207) Perlis

(208) Negeri Sembilan

(209) Johor

(210) Melaka

(211) Negri Sembilan

(212) Selangor

(213) Penang

(214) Perak

(215) Kedah

(216) Perlis

(217) Negeri Sembilan

(218) Johor

(219) Melaka

(220) Negri Sembilan

(221) Selangor

(222) Penang

(223) Perak

(224) Kedah
authority of a general meeting.

(2) The committee may not sell, mortgage, with draw or transfer any properties or assets of the society which value at the time exceeds RM20,000. (Ringsgit Mawarla Tawar)

(3) The register of members shall be kept with the seal of the society.

(4) During the period of appointment as secretary of the society, the member who acts as secretary shall not be an office bearer of any other society.

(1) All movable property must be registered at the society in

3. Assets and Property

(2) All movable property shall be required to audit the accounts of the society for the period within their tenure of office. Such report shall be required by the president to audit the accounts of the society for the period of the member who acts as secretary of the society, and to prepare a report of conclusion of the society for the period of their tenure of office. Such report shall be required by the president to audit the accounts of the society for the period of their tenure of office. Such report shall be required by the president to audit the accounts of the society for the period of their tenure of office. Such report shall be required by the president to audit the accounts of the society for the period of their tenure of office.
p. 1.

14. **Interpretation**

Any point or construed to be ambiguous, it shall be interpreted in the common meaning of the words in the constitution and shall not be construed to mean necessary consequences.

15. **Advisor / Patron**

The two versions, the English version shall prevail.

16. **Prohibitions**

A person appointed must give his consent in writing.

17. **Society**

House Act, 1953 shall be prohibited in the premises of the society.

18. **Permalagian Writers Society**
18. Dissolution

The society may be voluntarily dissolved by a resolution of the general meeting called specifically for the purpose and not less than 4/5 of the voting members present in a personal meeting shall vote in favour of the resolution. From the date of the approval by the Register of Societies, the affairs of the society shall be wound up within 60 days of being passed by the general meeting and shall only cease effect be from the date of the approval by the Register of Societies. Any such amendment to the constitution shall

17. Amendments of Constitution

The constitution shall not be amended except by resolution of a general meeting calling specifically for the purpose and not less than 4/5 of the voting members present in a personal meeting shall vote in favour of the resolution.

19. Perlembagaan

The society may be voluntarily dissolved by a resolution of the general meeting called specifically for the purpose and not less than 4/5 of the voting members present in a personal meeting shall vote in favour of the resolution. From the date of the approval by the Register of Societies, the affairs of the society shall be wound up within 60 days of being passed by the general meeting and shall only cease effect be from the date of the approval by the Register of Societies. Any such amendment to the constitution shall

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17. Amendments of Constitution

The constitution shall not be amended except by resolution of a general meeting calling specifically for the purpose and not less than 4/5 of the voting members present in a personal meeting shall vote in favour of the resolution.
In the event of the Society being dissolved as provided above, all debts and liabilities incurred in the event of the dissolution shall be fully discharged, and the remaining funds shall be disposed of in such manner as may be decided upon by a general meeting.

Notice of dissolution shall be forwarded to the Registrar of Societies within 14 days of its dissolution.

President
Gina Yap Lai Young

Secretary
Lim Wan Phing

President
Gina Yap Lai Young